

Right to Information Commission

Applications are invited from Sri Lankan citizens for the following positions in the above commission.

01. Senior Research Officer / Prosecutor

External Candidates (1 or 2 of the following)

01. A Bachelor's degree (Special/Hons) recognized by the University Grants Commission in Social Sciences, Journalism or Law

with

Having obtained a research oriented postgraduate degree (Masters) in the relevant field

and

At least eight (08) years of research experience in a Government, State Corporation, Board, Statutory Institution or a recognized private institution after graduation.

02. A Doctorate degree (PhD) in a relevant field with a Bachelor's (Special/Hons) degree recognized by the University Grants Commission in Social Sciences, Journalism or Law

and

At least five (05) years of research experience in a Government, State Corporation, Board, Statutory Institution or a recognized private institution after graduation.

Internal Applicants (1 or 2 or 3 below) (Only for employees currently employed by the Commission)

01. Having met the above-mentioned external applicant qualifications.

02. Bachelor's (Special /General) Degree in Law, Journalism or Social Sciences recognized by University Grants Commission

with

Master's degree in Law, Journalism or Social Sciences.

and

Having completed at least eight (08) years of satisfactory service in a post in the "Academic/Research" category (AR 1).

03. Bachelor's (Special/General) Degree in Law, Journalism or Social Science, recognized by University Grants Commission

with

A PhD in Law, Journalism or Social Sciences from a related field

and

Having completed at least five (05) years of satisfactory service in a post in the category of “Academic/Research” Services (AR 1).

❖ **Experience in Litigation, Court Procedures, Legal Policy Formulation, Legal Research and other legal activities will be considered as an additional Qualification.**

Age: Should not be less than 30 years and not more than 55 years. Maximum age limit is not applicable for internal Candidates.

Salary Scale: AR 2 - Rs. (76,200 - 10 x 2,000 - 96,200)

Scheme of Recruitment

Structured interview:

01. Educational qualification (in addition to basic qualification)	30 marks
02. Research experience	10 marks
03. Publications, Patents and Grants	20 marks
04. Extracurricular activities	10 marks
05. Personality	15 points
06. General knowledge of relevant fields	15 points
<i>Total</i>	<i>100 marks</i>

02. Legal Assistant

Qualifications:

Having obtained a degree in Law recognized by the University Grants Commission,

Age: Should not be less than 22 years and not more than 45 years. Maximum age limit is not applicable for internal Candidates

❖ **Working experiences in an Independent Commission will be considered as an additional qualification.**

Salary Scale - MA 3: Rs : 32,200 - 10 x 445 - 11 x 660 - 10 x 730 - 5 x 750 - 54,960

Scheme of Recruitment:

Structured interview:

01 relevant experience	30 Marks
02. relevant additional educational/professional qualification	30 marks
03. Other skills and achievements	15 marks
04. merit shown in the interview	25 marks
<i>Total</i>	<i>100 marks</i>

03. Development Officers

Qualifications

Having obtained a degree from a university recognized by the University Grants Commission

Age: Should not be less than 22 years and not more than 45 years. Maximum age limit is not applicable for internal applicants.

❖ **Working experiences in an Independent Commission will be considered as an additional qualification.**

Salary Scale - MA 3: Rs : 32,200 - 10 x 445 - 11 x 660 - 10 x 730 - 5 x 750 - 54,960

Scheme of Recruitment:

Structured interview:

01 relevant experience	30 Marks
02. relevant additional educational/professional qualification	30 marks
03. Other skills and achievements	15 marks
04. merit shown in the interview	25 marks

Total

100 marks

04. Language Translator (Tamil)

Qualifications

Having obtained a degree from a university recognized by the University Grants Commission with Tamil Language or English Language or equivalent as a subject

And

Applicants who have obtained the Bachelor's degree with Tamil as a subject, should have obtained a Credit Pass in English Language/English Literature in the G.E.C. (OL) examination or Applicants who have obtained the Bachelor's degree with English Language as a subject, should have obtained a Credit Pass in Tamil language/ literature in the G.E.C. (OL) examination.

Age: Should not be less than 22 years and not more than 45 years. Maximum age limit is not applicable for internal applicants.

Salary Scale - MA 3: Rs : 32,200 - 10 x 445 - 11 x 660 - 10 x 730 - 5 x 750 - 54,960

Scheme of Recruitment:

Structured interview:

01 relevant experience	30 Marks
02. relevant additional educational/professional qualification	30 marks
03. Other skills and achievements	15 marks
04. merit shown in the interview	25 marks

Total

100 marks

05. Management Assistant

Qualifications

01. At the General Certificate of Studies (Ordinary Level) Examination

Having passed six (06) subjects with Credit Passes for four (04) subjects in one sitting. Out of four Credits Passes three Credit Passes should be for the following subjects.

- i. Sinhala / Tamil
- ii. Mathematics
- iii. English language

02. Having passed at least three subjects in General Certificate in Education (Advanced Level) examination in one sitting (Except General Test).

03. Post Specific Other Required Qualifications: - Certificate in Computer Ability not less than 06 months issued by a recognized institute

❖ **Working experiences in an Independent Commission will be considered as an additional qualification.**

Internal Candidates: - (Only for employees currently employed in this Commission)

01. Primary Grade - Non-technical, semi-technical and technical categories of employees with the following qualifications 'a', 'b' and 'c' can apply for this.

(A) Having passed six (06) subjects with Credit Passes for four (04) subjects in one sitting. Out of four Credits Passes three Credit Passes should be for the following subjects.

- i. Sinhala / Tamil
- ii. Mathematics
- iii. English language

(b) Should hold permanent appointments in the service and should be made permanent in those appointments.

(c) The subordinates of a permanent appointment should have completed 05 years of continuous satisfactory service prior to the due date.

Age: Should not be less than 22 years and not more than 45 years. Maximum age limit is not applicable for internal applicants.

Salary Scale - MA 1-2 Rs. (27,910 - 10 x 300 - 7 x 350 - 12 x 600 - 12 x 710 - 49,080)

Scheme of Recruitment:

Structured interview:

01 relevant experience	30 Marks
02. relevant additional educational/professional qualification	30 marks
03. Other skills and achievements	15 marks
04. merit shown in the interview	25 marks
<i>Total</i>	<i>100 marks</i>

General conditions

1. Those working in State or Corporations/Statutory Boards/Commissions should submit their application through Head of Institution.
2. Those selected shall be subject to the rules and regulations laid down under the Official Language Policy No. 22 of 1956.
3. From the date of appointment, 12% will be paid by the Commission to the Employees' Provident Fund and 3% to the Employees' Trust Fund.
4. Medical insurance coverage under Agrahara insurance scheme for appointees.
5. All posts are entitled to approved allowances for government employees.

Candidates should send the application form along with photocopies of certificates prepared by them to the following address by registered post before 2024. 02. 09. The title of the post applied for, should be mentioned on the left corner of the envelop.

**Director General
Right to Information Commission
Room No. 203-204
Building No.02
Bandaranaike International Memorial Conference Hall
Colombo 07.**