

Ministry of Industries

Lanka Mineral Sands Limited

Positions Vacant - Pulmoddai Plant

Applications will be received from qualified applicants for the Post of General Manager existing vacant in the Lanka Mineral Sands Limited which is a fully Government owned Company.

General Manager

Senior Management Service Category (HM-2-1)

Place where the vacancy exists : At Pulmoddai Plant (01 Vacancy)

(Should work both at the Headquarters and at the Pulmoddai Plant as and when required)

External Applicants

a) Obtained a First Degree in Human Resource Management / Science / Business Administration / Management / Accountancy recognized by the University Grants Commission

with

Obtained a Postgraduate Degree in Human Resource Management / Science / Business Administration / Management / Accountancy fields or obtained Associate Membership from a recognized Chartered Professional Institute relevant to Management

and

Minimum 18 years experience in Management level post at a State Corporation, Statutory Board or a reputed Private Sector Institution (Out of this at least 5 years should be in a Senior Management Level Post).

or

b) Obtained a First Degree in Human Resource Management / Science / Business Administration / Management / Accountancy recognized by the University Grants Commission

with

Obtained a PhD Degree in a field in Human Resource Management / Science / Business Administration / Management / Accountancy

and

Obtained a minimum 5 years service experience in a Senior Management Level Post in a State Corporation, Statutory Board or a reputed Private Sector Institution.

Internal Applicants

Completed a minimum 5 years of satisfactory service period in the relevant field in a Senior Management Service Category in the company,

with

Specific competency in providing Leadership to multi-duty work groups as well as efficient management of Human and other resources.

The Salary Code Number and Salary Scale relevant to the HM-2-1 Service Category

As per the Management Services Circular No. 02/2016 -

Salary Code No - HM-2-1- Rs. 91,645/= - 2700x12 = 124,045/= .

Salaries will be paid placing in the commencing salary of **Rs. 91,645/= .**

The salary step to be placed when recruiting interested applicants will be decided upon on the provisions contained in the Para VII of the Establishment Code.

Age Limit :

Should be not below 35 years and not above 55 years. Interested applicants are not affected by the upper age limit.

Will be entitled to the undermentioned allowances in addition to the allowances generally paid for the HM-2-1 Salary category.

- 1) Entitled to either transport allowance or a company vehicle for official work as per the **PED/1/2015, PED/1/2015(i) and PED/1/2015(ii) Circulars.**
- 2) Bill payments as per the State Enterprise Circular No. 02/2022.
- 3) The Professional Allowance paid based on the active service period relevant to the post as per the Management Services Circular No. 05/2017.

General Allowances and Benefits

Allowances :

- 01) Treasury approved cost of living allowance of **Rs. 7,800/= .**
- 02) Monthly Meal Allowance - will be based on the daily attendance
- 03) Monthly attendance incentive allowance - will be based on daily attendance
- 04) Monthly Hardship allowance of **Rs. 4,000/=** (Only for Pulmoddai Plant Workers)
- 05) Production incentive allowance paid based on the monthly production
- 06) Monthly interim allowance of **Rs. 5,000/=**

Benefits :

- 01) Annual Production Incentive Allowance
- 02) Annual Bonus
- 03) Insurance Coverage for Surgical, Hospitalization treatments and external treatments
 - i) Hospitalization Insurance Cover for **Rs. 200,000/=** (Inclusive of family members) per annum
 - ii) Reimbursement of external treatment bills for **Rs. 20,000/=** per annum. (Inclusive of family members)
 - iii) Reimbursement of Dental treatment bills for **Rs. 5,000/=** per annum (Inclusive of family members)
- 04) Allowing of Medical expenses up to a specific limit
 - i) An allowance of **Rs. 12,000/=** every two years under the internal Medical Assistance Scheme
 - ii) An allowance of **Rs. 5,000/=** per year under the internal Medical Assistance Scheme
 - iii) Make available an amount of **Rs. 12,000/=** every 02 years for a birth of a child
- 05) In addition, other benefits meant for permanent employees will also be entitled.
- 06) While the employee should contribute 10% of his salary towards the Employees' Provident Fund the Company will provide 15% for the EPF Fund with an additional 3% for the Employees' Trust Fund (ETF) as well.

General Conditions :

- 1) Every applicant should be a Sri Lankan citizen.
- 2) Should be physically and mentally fit so as to carry out duties entrusted to the post and to serve in any part of the Island.
- 3) Should possess an excellent character.
- 4) The full earnings of the selected applicant will be subject to pay as you earn Tax (PAYE).

Applicants from Public Service / Corporations / Statutory Boards and Public Companies should channel their applications through the respective Head of Institutions / Departments.

Applications sent for the above post should be duly signed by the applicant and should accompany with photocopies of all the relevant certificates. (Applications sent without the relevant photocopies of certificates will be rejected).

The cover containing the applications should be marked clearly the post applied for at the left-side top corner and should be sent addressed to Chairman, Lanka Mineral Sands Limited, No. 341/13, Sarana Mawatha, Rajagiriya, to be received on or before **22nd January 2024**, by registered post.

Chairman

**Lanka Mineral Sands Limited
No. 341/13, Sarana Mawatha,
Rajagiriya.**