

Ministry of Urban Development and Housing



Condominium Management Authority



VACANCY

Applications are invited from qualified applicants to fill the vacancy of General Manager at the Condominium Management Authority.

1. General Manager - HM 2-1 "Senior Manager" Service Category – 01 Post

Qualifications:

External Applicants

1. Should have obtained a Bachelor's degree in Management, Civil Engineering, Architecture or Law subject field recognized by the University Grants Commission

With

A postgraduate degree in Management, Engineering, Architecture or Law recognized by the University Grants Commission or should have obtained the Full Membership of the Institute of Engineers of Sri Lanka (IESL), Sri Lanka Institute of Architects (SLIA) (Chartered Engineers / Chartered Architects).

And

Should have obtained at least twenty (20) years experience in Management Level posts in Government Corporation, Statutory Board or reputed private sector institution after obtaining the degree qualification. Out of the above at least five (05) years should be at the Senior Management level.

Or

2. Should have obtained a Bachelor's degree in Management, Civil Engineering, Architecture or Law subject field recognized by the University Grants Commission

With

A doctorate in Management, Engineering, Architecture or Law subject field

And

Should be an officer having an excellent service record of at least five (05) years as experience at Senior Management Level in a government corporation, statutory board or reputed private sector institution after obtaining the Doctorate.

Internal Applicants

Should have completed a satisfactory service period of at least five (05) years in a post in Senior Management Service Category at the Condominium Management Authority.

With

The ability to provide leadership to teams engaged in multi tasks and the expertise in efficient management of human and other resources.

Salary : HM 2-1 Rs. 91,645 – 12 x 2,700 = 124,045.00

- All allowances approved by the Government and the Cost of Living Allowance will be paid
- Will be entitled to use an official vehicle with fuel allowance
- Reimbursement of Telephone bill subject to a certain limit

Age :

Should be not less than 35 years and not more than 55 years. Maximum age limit will not be applicable to internal applicants.

General Conditions for the relevant post

Every applicant

1. Should be a citizen of Sri Lanka
2. Should be physically and mentally fit to discharge the duties entrusted to the post and to serve in any part of the island.
3. Should have an excellent moral character
4. This post is permanent and not entitled to pension. Employee should contribute 10% to the Employees Provident Fund and the Employer will contribute 15% to the Employees Provident Fund and 3% to the Employees Trust Fund.
5. Applicants from Government Corporations / Statutory Boards should direct their applications through the Heads of their respective institutions.
6. Names and addresses of two non-related referees from whom reports regarding the applicant could be obtained should be submitted with the application.
7. Photocopies of certificates of educational and other qualifications and experience certificates should be attached to the application.
8. Applicants should have fulfilled all qualifications as at the closing date of applications.

Method of Applying:

Qualified applicants should submit their Bio-Data consisting of educational, professional qualifications, experience and other personal information, mentioning the post applied for on the left-hand top corner of the envelope containing the application by registered post to the address given below or by email to hr@cma.lk to receive before **09.02.2024**. Late, unclear and incomplete applications and the applications from applicants who have not fulfilled the basic qualifications will be rejected without any prior intimation.

Chairman

Condominium Management Authority

1st Floor, National Housing Department Building,
Sir Chittampalam A. Gardiner Mawatha,
Colombo 02.