



Growth is a mindset. Ready to nurture yours?

Seylan Bank, one of the most progressive banks in the country, is seeking a competent and forward thinking person to fill the following vacancy. This is your opportunity to join our dynamic team and move towards your career goals.

Executive – General Compliance

Job Responsibilities

- Conduct periodic assessments/review of policy documents in comparison to legal/regulatory requirements and highlight concerns to the line management.
- Conduct general compliance related assessments and share observations with the Line Management together with recommendations for improvement.
- Effective communication of all new regulatory requirements through appropriate channels to all business and support units/Prepare Gap Analysis reports/Follow-up gaps till completion
- Assist the line management in designing/ conducting staff awareness/learning programs
- Assist the line management in preparation and submission of periodic/adhoc reports to the respective management committees including Board of Directors.
- Assist in reviewing new products, services and systems
- Check timely submission of web based/manual returns by the respective departments and highlight any delays to the respective department through the line Manager
- Preparation of regulatory reports assigned to Compliance Department and ensure timely submission of same to the regulator

The Person

- Minimum 05- 06 years of experience in Banking with exposure to Compliance
- Knowledge on Banking practice and Theory, Local Banking regulations & regulatory requirements.
- University Degree or full professional qualification from a reputed professional body in the field of Banking/Law/Accounting or Compliance will be an added advantage.
- Full or part qualification in Banking from IBSL
- Excellent communication skills in English and Sinhala both verbal and written.
- High standard of computer literacy.
- Ability to work under pressure.

If you fulfill the above criteria, we invite you to email your cv along with a recently taken photograph to careers@seylan.lk within 7 days of this advertisement.