

Ministry of Urban Development and Housing



Condominium Management Authority



VACANCY

Applications are invited from qualified applicants for the filling of vacancy of Engineering Assistant (Technical) at the Condominium Management Authority.

Engineering Assistant - MA 2-2 "Management Assistant (Technical)" Service Category – 01 Post

Qualifications

External Applicants - Engineering Assistant

(Civil / Designer / Quantity Surveying)

1. Should have obtained a Proficiency Certificate in the Engineering field of not less than National Vocational Qualification Level Five (NVQ Level 05) issued by a technical / vocational training institute recognized by the Tertiary and Vocational Education Commission

Internal Applicants - Engineering Assistant

(Civil / Designer / Quantity Surveying)

1. Should have fulfilled the qualifications for the External Applicants mentioned above.

Salary : MA 2-2 Rs. 30,310 – 10x300 – 7x350 – 4x600 – 20 x 710 = 52,360

Age :

Should be not less than 18 years and not more than 45 years. Maximum age limit will not be applicable to internal applicants

Every applicant

- Should be a citizen of Sri Lanka
- Should be physically and mentally fit to discharge the duties entrusted to the post and to serve in any part of the island.
- Should have an excellent moral character

General Conditions for the relevant post :

- This post is permanent and not entitled to pension. Employee should contribute 10% to the Employees Provident Fund and the Employer will contribute 15% to the Employees Provident Fund and 3% to the Employees Trust Fund.
- Applicants from Government Corporations / Statutory Boards should direct their applications through the Heads of the respective Institutions.
- Names and addresses of two non related referees from whom reports regarding the applicant could be obtained should be submitted with the application.
- Photocopies of certificates of educational and other qualifications and experience certificates should be attached to the application.
- Applicants should have fulfilled all qualifications as at the closing date of applications.

Method of Applying:

Qualified applicants should submit their Bio-Data consisting of educational, professional qualifications, experience and other personal information, mentioning the post applied for on the left-hand top corner of the envelope containing the application by registered post to the address given below or by email to hr@cma.lk to receive before **09.02.2024**. Late, unclear and incomplete applications and the applications from applicants who have not fulfilled the basic qualifications will be rejected without any prior intimation.

Chairman

**Condominium Management Authority,
1st Floor, National Housing Department Building,
Sir Chittampalam A. Gardiner Mawatha,
Colombo 02.**