



### Civil Aviation Authority of Sri Lanka Staff Vacancies

Civil Aviation Authority of Sri Lanka ensures through strategic planning, professional guidance and stringent surveillance under well establish regulatory framework, the operational of safe secure efficient regular and environment friendly national civil aviation system that conforms to the national legislative requirement and the International Standards and Recommended Practices (SARPs). Civil Aviation Authority of Sri Lanka is looking for energetic enthusiastic and self-motivated personnel to fill its vacancies in the following post.

#### Civil Aviation Assistant

Post Code MA1-2 -CAA      Number of Posts - 07

**Remuneration Provided** (Salary Scale - Rs. 27,910 - 10 x 300 - 7 x 350 - 12 x 600 - 12 x 710 - 49,080 - as per the MS Circular 02/2016)

- All Inclusive of monthly remuneration of approximately Rs. 86,642.50 which would include the Basic Salary, Cost of living Allowance, Monthly Allowance, Interim Allowance, and Transport Allowance as per the applicable circulars.
- Other Benefits - Health Insurance Scheme, Accident Insurance Scheme, Death Grant Scheme, Bonus, Leave Encashment

#### Qualification and Experience

##### External Candidate

Having passed the General Certification of Education (Ordinary Level) examination in six (06) subjects in one sitting with credit passes for four (04) subjects including

- Sinhala / Tamil
- English language
- Mathematics

AND

Having passed three subjects (other than the General Paper) at the General Certification of Education (Advance Level) examination.

##### Internal Candidate

##### Option 1

Having obtained the qualifications required by the external candidates mentioned.

##### Option 2

Having passed General Certification of Education (Ordinary Level) examination in six (06) subjects with credit passes four (04) subject including

- Sinhala / Tamil
- English language
- Mathematics

AND

Has completed a minimum of five (05) years satisfactory service in a permanent post as an Office Aide or a Driver is eligible to apply.

#### Age limit

Age should be not less than 18 years and not more than 45 years. The upper age limit will not apply to internal candidates.

- Job Description and the **Standard Application form** can be downloaded here. ([Click Here to Download](#))
- Applicants are required to send copies of documentary evidence for qualifications and experience to prove your eligibility for the applied post.
- Only the applications sent on the **Standard Application forms** will be entertained. Applicants who serve any of the Government organizations should apply through the Head of the Organization.
- Duly completed applications should reach this office on or before 18.01.2024 under registered post or can be forwarded by e-mail; [employment@caa.lk](mailto:employment@caa.lk) and they will be acknowledged.
- Applications should be addressed to **Director General of Civil Aviation & Chief Executive Officer, Civil Aviation Authority of Sri Lanka, No.152/1, Minuwangoda Road, Katunayake** and the title of the post being applied shall be marked on the top left hand corner of the envelope.
- Only the candidates satisfying the eligibility criteria will be called for interviews/ tests.

Director General of Civil Aviation & Chief Executive Officer,  
Civil Aviation Authority of Sri Lanka,  
No.152/1,  
Minuwangoda Road,  
Katunayake.  
10.01.2024

#### Details

Last Updated: 10 January 2024

## Standard Application Forms and Downloads

- [Standard Application Form\\_CAA](#)

#### Details

Last Updated: 10 January 2024