

ASSOCIATE MANAGER – SME RECOVERIES

The job holder is responsible in carrying out drafting of Board Papers / rescheduling in the SME - M recoveries stage 3 portfolio and to maximize recoveries / maintain the ratios as per the Bank's budgets / KPIs.

THE JOB

- Responsible for drafting Board Papers / DR Papers of SME stage 3 clients in all regions
- Responsible for drafting rescheduling proposals of stage 3 SME MM clients in all regions
- Work closely with the respective Business Banking RM, Credit Officers and RRO's to understand the facility history to be incorporated to Board Paper
- Be able to handle a large volume of Board Papers/DR Papers during a month in supporting the Recoveries Teams to negotiate / maximize NPL recoveries
- Work closely with the in-house legal team in resolving identified issues to expedite the Parate process
- Possess a very high standard of proficiency in business writing to ensure accuracy of information provided (content/figures) on the Board Papers to enable correct decision making
- Responsible in Identifying problematic cases proactively and provide amicable settlements options to avoid litigation time/cost
- Ensure high levels of customer service orientation and application of bank's policy
- To profile customers & develop an effective recovery / collection strategy

THE PERSON

- Full or part professional qualification in the field of Banking / Accounting / or Diploma in Credit Management
- Minimum 8 years of overall banking experience out of which 4 years should be in lending units (Wholesale Banking / Business Banking, Credit etc.) with sound knowledge in credit evaluation, financial analysis and report writing
- Demonstrate strong business acumen
- Possess excellent business writing skills and be able to pay attention to detail and be accurate
- Possess good analytical skills
- Possess excellent interpersonal and communication skills
- Be a good team player with the ability to work under pressure

Please login to <https://www.ndbbank.com/careers> to apply on or before 31st January 2024.



We will correspond only with the shortlisted applicants

"We are an equal opportunity Employer"



The future is banking on us

Vice President Human Resources