



# State Pharmaceuticals Corporation of Sri Lanka

## VACANCIES

State Pharmaceuticals Corporation is the sole importer of pharmaceuticals and medical devices for the government hospitals and the leading importer and distributor of pharmaceuticals for the private sector in Sri Lanka.

Applications are invited from suitably qualified Sri Lankan citizens to fill the following vacancies.

### 1). MANAGER (QUALITY ASSURANCE LABORATORY) MM 1.1 - GRADE II

#### Qualifications :

a) (i) BSc. General Degree including the subject of Chemistry or BSc. Special Degree in Chemistry of a University recognized by the University Grants Commission,

Or

(ii) Any other equivalent Bachelor's Degree of a University/ Institution recognized by the University Grants Commission.

And

b) Preferably with a background in Analytical Chemistry relevant to the field.

And

c) Computer Literacy

And

d) Minimum of 03 years post qualifying experience relevant to the field of Analytical Chemistry/ Technical Evaluation/ Quality Assurance of Pharmaceuticals of a Public/ Corporation/ Board/ Statutory Body/ Reputed Mercantile Establishment.

**Salary Scale :** Rs. 53,175/-, 1,375/- x 10, 1,910/- x 15 - 95,575/-  
(Approximate monthly remuneration will be around Rs. 115,474/-)

**Age limit :** Should not be less than 18 years and not more than 45 years. The upper age limit will not be applicable to Internal Candidates.

### 2). POST DELIVERY OPERATIONS OFFICER JM 1.1 - GRADE II

#### Qualifications :

(a) (i) Bachelor's Degree in Marketing / Commerce / Business Administration of a University recognized by the University Grants Commission,

Or

(ii) Any other equivalent Degree of a University/ Institution recognized by the University Grants Commission.

And

(b) Computer Literacy

And

(c) Minimum of one year post qualifying experience in Post Delivery Operations/ Marketing/ Sales of a Public/ Corporation/ Board/ Statutory body/ Reputed Mercantile Establishment.

**Salary Scale :** Rs. 42,600/- 755/- x 10, 1135/- x 18 - 70,580/-  
(Approximate monthly remuneration will be around Rs. 97,780/-)

**Age limit :** Should not be less than 18 years and not more than 45 years. The upper age limit will not be applicable to Internal Candidates.

### 3). PROCUREMENT OFFICER (WHARF) JM 1.1 - GRADE II

#### Qualifications :

(a) Bachelor's Degree or equivalent qualifications of a University recognized by the University Grants Commission,

And

(b) Computer Literacy

And

(c) Minimum of one year post qualifying experience in the field of Wharf Duties of a Public/ Corporation/ Board/ Statutory body/ Reputed Mercantile Establishment.

**Salary Scale :** Rs. 42,600/- 755/- x 10, 1135/- x 18 - 70,580/-  
(Approximate monthly remuneration will be around Rs. 97,780/-)

**Age limit :** Should not be less than 18 years and not more than 45 years. The upper age limit will not be applicable to Internal Candidates.

### 4). PROCUREMENT OFFICER (JM 1.1 - GRADE II)

#### Qualifications :

(a) BSc General Degree including the subject of Chemistry/ BSc Special Degree in Chemistry or equivalent qualifications of a University recognized by the University Grants Commission,

And

(b) Computer Literacy,

And

(c) Minimum of one year post qualifying experience in the field of Procurement of Tenders of a Public/ Corporation/ Board/ Statutory Body/ Reputed Mercantile Establishment.

**Salary Scale :** Rs. 42,600/- 755/- x 10, 1135/- x 18 - 70,580/-  
(Approximate monthly remuneration will be around Rs. 97,780/-)

**Age limit :** Should not be less than 18 years and not more than 45 years. The upper age limit will not be applicable to Internal Candidates.

### 5). ACCOUNTS OFFICER (JM 1.1) - GRADE II

#### Qualifications:

#### 1.1 Degree Holders

a) Bachelors Degree/BSc. Special Degree in Accountancy/ Commerce/ Business Administration or equivalent qualifications of a University recognized by the University Grants Commission,

And

b) Computer Literacy

And

c) Minimum of 03 years post qualifying experience in the field of Accounting of a Public/ Corporation / Board / Statutory Body / Reputed Mercantile Establishment.

#### 1.2 Vocational/ Professional :

a) (i) Intermediate Level of Institute of Chartered Accountants of Sri Lanka (ICASL) / Chartered Institute of Management Accountants (CIMA) / Association of Certified and Corporate Accountants (ACCA), or equivalent qualifications of an Institution recognized by a Professional Body,

Or

(ii) AAT Full qualifications,

(iii) Higher National Diploma in Accountancy of a Government Technical College.

And

b) Computer Literacy

And

c) Minimum of 03 years post qualifying experience in the field of Accounting/Management Accounting of a Public/ Corporation / Board / Statutory Body / Reputed Mercantile Establishment.

**Salary Scale :** Rs. 42,600/- 755/- x 10, 1135/- x 18 - 70,580/-  
(Approximate monthly remuneration will be around Rs. 97,780/-)

**Age limit :** Should not be less than 18 years and not more than 45 years. The upper age limit will not be applicable to Internal Candidates.

### 6). ADMINISTRATIVE OFFICER (JM 1.1) - GRADE II

#### Qualifications :

a) (i) Bachelor's Degree or BSC Special Degree in Human Resources Management of a University recognized by the University Grants Commission,

Or

(ii) Any other equivalent Degree of a University/ Institution recognized by the University Grants Commission,

And

b) Computer Literacy

And

c) Minimum of one year post qualifying experience in the field of Human Resources/ Administration of a Public/ Corporation/Board/ Statutory Body/ Reputed Mercantile Establishment.

❖ **Applicants those who are having mechanical knowledge in Motor Vehicles will be treated as added eligibility**

**Salary Scale :** Rs. 42,600/- 755/- x 10, 1135/- x 18 - 70,580/-  
(Approximate monthly remuneration will be around Rs. 97,780/-)

**Age limit :** Should not be less than 18 years and not more than 45 years. The upper age limit will not be applicable to Internal Candidates.

### 7). MANAGEMENT ASSISTANT (QUALITY CONTROL ASSISTANT) (MA 2.1) - GRADE III)

#### Qualifications :

1. Having passed the G.C.E. (A/L) Examination in Science including a credit pass in Chemistry.

with

A University degree recognized by University Grants Commission with Chemistry as a major subject.

OR

2. Having passed the G.C.E. (A/L) Examination in Science including a credit pass in Chemistry.

with

Completed Graduateship Programme in Chemistry of the Institute of Chemistry Ceylon.

**Salary Scale :** Rs. 30,310/-, 300/- x 10, 350/- x 7, 495/- x 4, 660/- x 20 50,940/-  
(Approximate monthly remuneration will be around Rs. 77,216/-)

**Age limit :** Should not be less than 18 years and not more than 45 years. The upper age limit will not be applicable to Internal Candidates.

### 8). MANAGEMENT ASSISTANT (STORE KEEPER) (MA 1.1 - GRADE III)

#### Qualifications:

a) Passes in 06 subjects with 04 credits including Sinhala/Tamil, English, Mathematics and 01 other subject at the G.C.E. (O/L) Examination, within not more than two sittings.

And

b) i) Passes in at least 02 subjects (other than the General Paper) at the G.C.E. (A/L) Examination (New Syllabus)

Or

ii) Passes in 03 subjects at the GCE (A/L) Examination - (Old Syllabus)

And

c) Computer Literacy,

And

d) Three years post qualifying experience as a Store Keeper of a Public/ Corporation/ Board/reputed Mercantile Establishment.

**Salary Scale :** Rs. 27,910/- 300/- x 10, 350/- x 7, 495/- x 4, 660/- x 20 - 48,540/-  
(Approximate monthly remuneration will be around Rs. 73,200/-)

**Age limit :** Should not be less than 18 years and not more than 45 years. The upper age limit will not be applicable to Internal Candidates.

#### Benefits:

The selected candidates will be entitled to an attractive range of benefits including a monthly attendance incentive, encashment of unutilized leave, annual bonus, welfare benefits, medical benefits and medical insurance scheme for the employee and the family for hospitalization.

Applications should be with full bio-data including age, qualifications, training, work experience, present position, salary point and scale, previous positions held, dates of joining and leaving the previous employers, together with copies of educational & service certificates and names with addresses of two non-related referees.

**Please note that the applications without copies of the relevant certificates will be rejected.**

Applications from employees of Public Sector Organizations should be forwarded through the respective Heads of Institutions.

Envelopes enclosing applications **should mark the post applied for on the top left-hand corner** and should be sent under registered cover on or before **18.12.2023** to reach,

**Deputy General Manager  
Human Resources & Administration  
State Pharmaceuticals Corporation of Sri Lanka  
"Mehewara Piyasa", 16<sup>th</sup> Floor,  
41, Kirula Road, Colombo 05.  
Tel. 011 2320356/9**