

## About us

SriLankan Airlines Ltd (SLA), the national carrier of Sri Lanka operates with a network of destinations throughout Asia, the Middle East, Europe and Australia. The airlines has a strong presence in Maldives and Southern India. SriLankan is a member of the 'oneworld' alliance.

## Job Description

Independently handle Audit & Assurance engagements in order to evaluate the adequacy, effectiveness and efficiency of the SriLankan Catering's system of internal controls, risk management and governance process and quality of performance by establishing a systematic approach.

Key responsibilities:

- Independently carry out Audit & Assurance engagements in consultation with the Assurance & Advisory Services Executive/ Manager SriLankan Catering to ensure that work is carried out according to the plan within the scheduled time.
- Assist in carrying out risk analysis for work process and prepare engagement programmes to achieve the desired audit objectives.
- Maintain working papers relating to the engagements and document sufficient and appropriate audit evidence in accordance to internal audit standards.
- Liaise with the relevant staff in other departments to obtain information, clarify the audit queries /findings/ observations.
- Communicate progress of the engagement to Assurance & Advisory Services Executive / Manager Sri Lankan Catering on a regular basis and the results of the engagement by way of a draft report.
- Carry out any other special assignments and administrative work as assigned by superiors in order to support and contribute towards achieving divisional initiatives and priorities.
- Assist in carrying out follow-up reviews on the agreed action items to ensure timely completion.

## Requirements

6 Passes at G.C.E O/L (Ordinary Level) with credit for English and Mathematics , 3 passes at G.C.E A/L (Advance Level) and completed stage 1 of Chartered Accountants of Sri Lanka or equivalent Professional/academic qualification with 2 years work experience.

**OR**

6 Passes at G.C.E O/L (Ordinary Level) with credit for English and Mathematics, 3 passes at G.C.E A/L (Advance Level) with 4 years work experience in audit and/or assurance services.

**Work Experience in an Audit Firm would be an added advantage.**

**Skill Requirement:**

- Good analytical skills
- Good verbal and written communication in English
- Proficiency in computer skills

The upper age limit should be 30 years as at the closing date 11th January 2024.

Influencing will be a reflection of unsuitability.

We are an equal opportunity Organization.

Employment will be offered on fixed term contract.

Please note that we will correspond with you within a month of closing the advertisement in the event your application is shortlisted for consideration.

## Job Information

Grade

**6**

Department Name

**Corporate Offices**

Application Closing Date

**11/01/2024**

Industry

**Accounting**

City

**Katunayake**

Province

**Western**

Country

**Sri Lanka**

Postal Code

**11450**