



ACCOUNTANT – CONTROL & COMPLIANCES

Who We Are..

SriLankan Catering Limited the award-winning exclusive Airline Caterer in Sri Lanka counts over four decades of experience in delighting the passengers of most of the world's finest airlines.

We take great pride in being among the best in the industry resulting in a meal service that discerning travellers may find in the experience availed at a five-star restaurant than in an aircraft cabin.

SriLankan Catering Limited is a fully owned subsidiary of SriLankan Airlines Ltd. and a state-owned enterprise having its catering operations in Bandaranaike International Airport Colombo (BIA), Mattala Rajapaksa International Airport (MRIA) and Colombo International Airport Ratmalana (CIAR) is also engaged in operating Airport Restaurants, Transit hotels, Industrial Laundry, while being the catering arm of VIP and Presidential Lounges and Business Class lounges located at the above airports.

SriLankan Catering Limited is an active member of International Flight Catering Association (IFCA) and International In-flight Food Services Association (IFSA).

The Person We Are Looking For..

We are looking for an energetic, enthusiastic, self-motivated person of good character with professional qualifications, ethics and with outstanding communication skills for the post of Accountant – Control & Compliances to ensure that financial records matchup between different sources and all financial transactions are accurately recorded and reconciled in company records which involves identifying discrepancies, investigating the causes of the discrepancies, and reconciling the accounts to ensure consistency and accuracy. The successful candidate will report to the Manager - Finance and be responsible for tasks optimizing the productivity of the company.

KEY RESPONSIBILITIES INCLUDE:

- Review cash & bank balances and make sure accounting ledgers agree with respective bank balances.
- Timely review/reconcile receivable (AR) and supplier payable (AP) balance sheet accounts against general ledger balances and identify and resolve variances.
- Timely review/reconcile other balance sheet accounts including bank balances, and inter-company current accounts.
- Monitor aged Accounts Payable and Accounts Receivable items and reporting on the status to internal management.
- Create weekly or monthly reconciliation error reports and coordinating with the correction team to fix errors.
- Identify issues in regard to reconciliations as well as AP/AR processes, and making recommendations on process improvements.
- Reconcile credit card statements, investigating discrepancies, disputing invalid charges.
- Investigate the causes of the discrepancies arising from reconciliations, take action to resolve any outstanding issues that cause discrepancies, and communicate with other departments to resolve discrepancies and ensure accuracy.
- Develop and implement tools to streamline reconciliation processes.
- Provide support to other departments on reconciliation-related issues.
- Maintain accurate documentation and records of all reconciliation activities.
- Ensure compliance with all relevant accounting internal controls and policies.
- Collaborate with other departments to complete accurate records and provide accounting reports.
- Liaise with company Auditors and other financial professionals in their duties as needed.

PROFESSIONAL QUALIFICATIONS AND EXPERIENCE REQUIRED:

- Fully or Partly Qualified (Final /Corporate level) accountants in CA, CIMA, ACCA or other recognized professional accounting body with a minimum of 2 years audit experience from a reputed audit firm is a mandatory requirement.
- A Degree / Advanced Diploma (03 years) in Accounting, Finance or similar discipline from a recognized university.
- 04 years' Experience in Executive Capacity.
- Proficiency with Microsoft Office Applications including Advanced Excels Tools and Ability to operate Accounting Software Applications i.e. Oracle.
- Credit passes for English and Mathematics for G.C.E. (O/L) and G.C.E. (A/L) qualification.
- Sound Planning & Organizing Skills, Analytical Skills and Problem Solving Skills .
- Ability to work independently to meet strict deadlines.
- Excellent command of English, Writing and Presentation Skills are essentially required.

The selected candidate can be assured of an attractive and enhanced remuneration package with fringe benefits.

If you are confident that you have the above required skills and experience for the job, please e-mail your resume to careers@srilankancatering.com including 2 non-related referees or send by post indicating the position applied for on the top left-hand corner of the envelope to below address within 10 days from the date of this advertisement.

Human Resources & Administration Manager
SriLankan Catering Limited
PO: Box: 07
Airline Centre, Bandaranaike International Airport
Katunayake.

Please visit us on www.srilankancatering.com/careers for more details