



# VACANCIES

Applications are invited from citizens of the Democratic Socialist Republic of Sri Lanka for the following post that is vacant at the Sri Lanka Anti-Doping Agency.

## ACCOUNTANT ( 01 - Vacancy)

### (1) Job Description

Making the Sportsmen and Sportswomen aware of the duties performed by the Sri Lanka Anti-Doping Agency and provide technological knowledge on that, conducting the financial activities of the institution in a formal manner and providing support to the Director General in planning. .

### (2) Qualifications and Experience

#### (2.1) External Applicants

##### (a) Educational Qualifications

Should have obtained a Bachelor's degree that includes Accounting obtained from a university recognized by the University Grants Commission

Or

Should have passed the final stage of CIMA (UK) or final stage of ACCA (UK). Should have passed the final stage of Institute of Chartered Accountants of Sri Lanka (ICASL) or should have passed the Higher National Diploma in Accountancy

And

Should have obtained one (01) year's experience in government, government corporation, government board or reputed institution after obtaining the above qualifications

##### (b) Should have the ability to work in English language.

### (3) Salary Scale

MM 1-1 2016 – (Rs. 53,175 – 10x1,375 – 15x1,910 = Rs. 95,575)

### (4) Age Limit

Should be not less than 22 years and not more than 45 years. Maximum age limit is not applicable to internal applicants.

### (5) Method of Recruitment

Recruitment will be made based on the results of a structured interview or based on the results of a competitive examination.

### (6) Conditions

Every applicant

- (I) Should be a citizen of Sri Lanka
- (II) Should bear an excellent character and in very good physical condition
- (III) Should be bound to serve in any part of the island

- ❖ Applicants short listed as per educational, professional qualifications and experience will be called for the interview.
- ❖ This post is permanent with entitlement to Employees Provident Fund and Employees Trust Fund. (Candidates should contribute 8% to the Employees Provident Fund and the institution will contribute 12% to the Employees Provident Fund and 3% to the Employees Trust Fund)
- ❖ **Method of Applying**  
Bio data information along with copies of educational, experience and character certificates and names, addresses and contact Numbers of two non-related referees should be sent by registered post addressed to "Director General, Sri Lanka Anti-Doping Agency, 363/12, Sugathadasa Stadium, - Block D, Sports Complex Parking Yard Road, Sirimavo Bandaranaike Mawatha, Colombo 14" to receive on or before 14.12.2023.
- ❖ Applications that do not conform to the above and the late applications will be rejected.
- ❖ Applicants serving in Government Departments / Corporations / Statutory Boards should direct their applications through the relevant Heads of Institutions. The post applying for should be mentioned on the left top corner of the envelope containing the application.

**Director General**  
**Sri Lanka Anti-Doping Agency**

011-3071838