

## Department of Census and Statistics

**Application form for appointment to the post of Director (Information and Communication Technology) of Sri Lanka Information and Communication Technology Service**

Part (A) should be completed by the officer.

1. Name in Full : Mr./Mrs./Miss. ....
2. Date of Birth .....
3. National Identity Card Number .....
4. Service Period

Class/Grade	Service Period
Class 1 Grade I	
Class 1 Grade II	
Class 1 Grade III	

5. Present post held and subject area.....
6. Educational Qualifications

- Details of Post Graduate Degrees / Post Graduate Diplomas obtained

Post Graduate Degrees / Post Graduate Diploma	Year	University	Subjects

7. Professional Qualifications .....
8. Completed special tasks

Service performed and special task/ contributions/ Achievements	Description	Availability of the Certificate of the Head of the Department (Available/ Not Available)

I hereby declare that the above particulars furnished by me are true.

Date .....

.....

Signature of the Applicant,  
Designation and Official Frank

**Part (B) should be completed by the Head of the Institute.**

- I. The officer has / has not completed an active and satisfactory service period of 03 years prior to the date of calling applications.
- II. The officer has/ has not earned increments within 03 years preceding the date of calling applications.
- III. The officer has / has not been subjected to any disciplinary penalty within 03 years preceding the date of calling applications.
- IV. Action is / is not being taken to initiate Disciplinary proceedings or disciplinary investigations are/ are not being taken against the officer.
- V. Leave particulars obtained during the preceding 03 years

Se.No.	Year	Paid Leave	Half Paid Leave	No Pay Leave

I kindly inform that the above particulars are correct as per the personal file of the officer and if the officer is selected for the post applied by this officer, he/ she may be released without/ with/ a successor / on the basis of replacing a successor later.

Signature of the Head of the Department/  
Institute,

Designation and Official Frank