

# Relationship Manager - Islamic Banking

The job holder will be responsible to support the Bank in executing strategy, business & operations plan of the business unit for sustainable, profitable growth of Islamic Banking business in adherence to all applicable policies & regulations including Sharia Requirements.

## THE JOB

- To understand the strategy of the business & operational plans for the Islamic banking to achieve the targets of all business lines
- To be up to date on all applicable policies, procedures & guidelines that would help in fulfilling the business & operational plans
- Ensure continuous efforts in awareness generation/ localized marketing of the Bank among market segments identified under Islamic Banking
- Closely monitor the existing customers and explore opportunities to increase business volumes
- To ensure all customer transactions are completed as per Sharia Standards, guidelines and banking practices/ SLA's
- Identifying opportunities that will enhance productivity/ accuracy/ other benefits without compromising on risk
- Review the Profit & Loss account, Balance sheet of IBU and ensure all transactions are in order
- Assist in overall recovery process, monitoring NPL's of Islamic Banking
- Reviewing of the credit papers of Business Banking to ensure that the IB products are been structured appropriately to meet the customers' requirements
- Daily monitoring the excess report of facilities under Colombo/ GCR/ NWR & Southern regions and inform to regularize to the respective RM's & BM's
- Monitoring of Daily account excesses related to IB accounts of the said regions and taking action to regularize in timely manner
- Establish a robust internal control environment that is periodically reviewed & strengthened through self-audits, surprise checks and such others as per policy
- Maintaining all relevant registers and files as per policy & guidelines pertaining to Islamic Banking
- Maintain zero tolerance with respect to adherence to the integrated risk management framework that protects the Bank from all forms of risks

## THE PERSON

- Bachelor degree in Islamic Banking/ Finance/ Banking or Part qualification in a related field
- Possess around 7 years of experience in banking out of which 5 years should be in Islamic Banking
- Possess excellent communication, co-ordination, People Management & Leadership Skills
- Strong Relationship Management, Planning, Organizing, and negotiation skills
- Knowledge in MS Office Package

Please login to <https://www.ndbbank.com/careers> to apply on or before **25<sup>th</sup> September 2023**

The position is at Associate Manager/ Deputy Manager levels

We will correspond only with the shortlisted applicants

"We are an equal opportunity Employer"



The future is banking on us

Vice President Human Resources