
JUDICIAL SERVICE COMMISSION

Recruitment for the Post Deputy Registrar of the Supreme Court in the Scheduled Public Officers' Service - 2023

01. In terms of provisions set out in the Scheduled public Officers' Service Minute published in Extraordinary *Gazette* bearing No. 2088/26 dated 11.09.2018, applications are called from Sri Lanka citizen who possess the required qualifications to make recruitment to the post of Deputy Registrar of the Supreme Court in the Schedule Public Officers' Service.
02. Conditions of Service :
 - 2.1 An applicant selected to the post of "Deputy Registrar of the Supreme Court" shall be subject to the general conditions governing the appointments in Public Service, terms and conditions set out in the Scheduled Public Officers' Service Minute published by the Extraordinary *Gazette* of the Democratic Socialist Republic of Sri Lanka bearing No. 2088/26 dated 11.09.2018, amendments already made and will be made thereto in due course to the said Service Minute, provisions of the Establishments Code and Financial Regulations.
 - 2.2. The other official language proficiency applicable to the Post of Deputy Registrar of the Supreme Court should be acquired in accordance with circulars issued and/or circulars to be issued in due course in relation to implementation of the Official Language Policy in terms of Sec. 12.18 of the Schedule Public Officers' Service Minute published by the Extraordinary *Gazette* of the Democratic Socialist Republic of Sri Lanka bearing No. 2088/26 dated 11.09.2018.
03. Salary :

As per public Administrarion Circular No. 03/2016 and Judicial Service Commission Circular No. 386 dated 24/06/2016 issued in parallel with the said Public Adminstrarion Circular No. 03/2016 by the Judicial Service Commission, the salary scale prescirbed to the post of Deputy Registrar of the Supreme Court in the Scheduled Public Officers' Service is SL1-2016 (Monthly) Rs. 47,615-10x1,335-8x1,630-17x2,170 - Rs.110,895 (The initial salary step for the post is step 12 of SL1 - 2016 salary scale. Initial salary - Rs. 62,595/-). Salary will be paid from the effective date of the appointment.
04. This post is permanent and pensionable.
05. Qualifications :
 - a) Be a citizen of Sri Lanka.

and

b) Should be not less than 30 years and not more than 45 years of age as at 22.09.2023.

and

c) A Deputy Registrar of the Court of Appeal or an officer who has completed an active and satisfactory service period of 07 years in Grade I Registrars' Service of Sri Lanka and has been confirmed in one of the said posts.

or

d) An Attorney-at-Law who has been in active practice for not less than 07 years.

Note : -

I. Period of service as an Attorney-at-Law in a staff post or in a legal capacity in any Ministry, Government Department or State Corporation or Government Statutory Board or as a teacher of Law in a recognized University or Law School shall be regarded as a period of active practice.

II. The upper age limit will not apply to officers who are already in the Government Service, Provincial Public Service and Scheduled Public Officers' Service.

III. According to 13.5 of the Scheduled Public Officers' service Minute "period of Satisfactory Service" shall mean a period of service during which the officer had earned all increments required to be earned by the officer during that period by way of performing the duty of a Scheduled Public Officer efficiently and diligently and passing all Efficiency Bars prescribed and further satisfying all the qualifications prescribed for the confirmation in service and no any punishable offence committed by the officer.

e) Be a person of excellent moral character.

f) Should have a sound physical and mental fitness to perform the duties of the post.

N.B.- It is compulsory that every applicant should have fulfilled all the qualifications required for the respective post by **22nd September 2023** or prior to said date.

06. A qualified person for the post will be selected based on the result of a structured interview conducted by the Judicial Service Commission from applicants who have fulfilled the basic required qualifications.

07. If an officer is recruited to the above post in terms of the qualifications stipulated in 05 (c) above, he/she shall be

subjected to an acting period of one year from the date of appointment. If the recruitment is done to the above post in terms of the qualifications stipulated in 05 (d) above, he/she shall be subjected to a probation period of three years from the date of appointment.

08. The appointments of the applicants who fail to assume duties in the post to which they are appointed on the due date or applicants who refuse or neglect to assume duties in the post into which they are appointed, shall be cancelled by the Secretary, Judicial Service Commission on the direction of the Judicial Service Commission.

09. Penalty for furnishing false information.

Any misstatement or suppression of a fact which is considered material will render the applicant liable to disqualification, if such statement or suppression is discovered before the selection and to dismissal or discontinuance if discovered after the selection.

10. Method of applying :

(a) The application fee is Rs. 500/-. The application form can be obtained by sending the receipt obtained by paying the relevant amount from any People's Bank branch to the credit of the account of 'Secretary, Judicial Service Commission' No. : **297100199025039 of the People's Bank, Dam Street Branch** along with an envelope 9x4 in size with the name and address of the applicant written on it, by registered post to the Judicial Service Commission Secretariat or by personally handing it over. When filling the receipt at the time payment, the applicant's name and address should be stated in the space provided in the receipt.

(b) Duly perfected application should be sent under registered post to reach the address "**Secretary, Judicial Service Commission Secretariat, Colombo 12**" on or before **20.10.2023** or the applicants should hand over the applications by personally visiting the Judicial Service Commission Secretariat.

11. (a) Applicant's signature in the application form should have been attested by a Principal of a Government School, a Justice of Peace, Commissioner for Oaths, an Attorney at-Law, Notary Public, Commissioned Officer in the Armed Forces, an Officer holding a Gazetted post in the Police Service or an Officer holding a permanent post in staff Grade in the Public Service.

(b) Applicants who are already in Government Service and who have fulfilled above qualifications should submit their applications through their respective Head of the Department.

(c) Applications which have not been duly completed in every respect will be rejected. No complaints regarding applications lost or delayed in the post will be entertained.

12. Any matter not provided for in above paragraphs 01 to 11 will be dealt with as determined by the Secretary of the Judicial Service Commission subject to the instructions of the Judicial Service Commission.

13. In the event of any inconsistency or contradiction among the Sinhala, Tamil and English texts of this notification, the Sinhala text shall prevail.

By order of the Judicial Service Commission.

H. S. SOMARATNE,
Secretary,
Judicial Service Commission.

Judicial Service Commission Secretariat,
Colombo - 12.

13th September, 2023.

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