

Assistant Manager – Reporting, Monitoring and Evaluation

Posted on Wednesday, September 27th, 2023

If you are proactive, highly motivated, results oriented and ready to embark on a challenging career

Come join us

POST	QUALIFICATION & EXPERIENCE	COMPETENCIES REQUIRED
Assistant Manager – Reporting, Monitoring and Evaluation	<ul style="list-style-type: none">· A Degree in either Disaster Management, Agriculture, Social Science, Statistics, Economics or related discipline from a recognized institution.	<ul style="list-style-type: none">· Manage and support overall reporting, monitoring and evaluation.· Fair knowledge in Climate Change Adaptation and Mitigation sector.· Well-developed skills in coordination and community mobilization.· Excellent public relations, leadership, and interpersonal skills.· Excellent demand in language skills in oral and written English and preferably Sinhala/ Tamil.
01 Position HRM 837	With	<ul style="list-style-type: none">· Demonstrated experience in providing high quality reporting in English.· Proficiency in MS Office Applications
Based in the National Headquarters in Colombo	<ul style="list-style-type: none">· 03 years' post qualification experience in project reporting, monitoring and evaluation.	<ul style="list-style-type: none">· Experience in data processing/analytical processing and evaluation and computers.

General Requirements

- Sound understanding of humanitarian, community, and volunteer-based service interventions.
- Should be a quick learner with the ability carry out SLRCS management guidelines and procedures.
- Should be a team player who is self-motivated and with the ability to work under challenging circumstances.
- Abide by and work according to Red Cross and Red Crescent Fundamental Principles.

The SLRCS conducts its general administrative and operational affairs in English Language. The appointment will be on a fixed term contract basis. Only short-listed applicants will be called for interviews.

Please email your application to jobs@redcross.lk or post to Director General, Sri Lanka Red Cross Society, No 106, Dharmapala Mawatha, Colombo 07, on or before 10.10.2023 (HRM 837)