

Recovery Manager - SME Recoveries

The job holder is responsible to manage/drive the SME-M recoveries stage 3 portfolio in the respective regions and maintain the ratios as per the Bank's budgets/ KPIs

The Job

- ✓ Work closely with the respective RRO's at SME Recoveries unit to drive the recovery targets to maximize NPL recoveries
- ✓ Responsible for drafting Board Papers / DR Papers of SME stage 3 clients in all regions
- ✓ Responsible for drafting reschedule proposals of stage 3 SME MM clients in all regions
- ✓ Work closely with the respective Business Banking RM, Credit Officers and RRO's to understand the facility history to be incorporated to Board Paper
- ✓ Be able to handle a large volume of Board Papers / DR Papers during a month in supporting the Recoveries Teams to negotiate / maximize NPL recoveries
- ✓ Work closely with the in-house legal team in resolving identified issues to expedite the Parate process
- ✓ Possess a very high standard of proficiency in business writing to ensure accuracy of information provided (content / figures) on the Board Papers to enable correct decision making
- ✓ Responsible in Identifying problematic cases proactively and provide amicable settlements options to avoid litigation time / cost
- ✓ Ensure high levels of customer service orientation and application of bank's policy
- ✓ To profile customers & develop an effective recovery / collection strategy

The Person

- ✓ Full or part professional qualifications in the field of Banking / Finance and /or Diploma in Credit Management
- ✓ Minimum 7 years of overall banking experience out of which 4 years should be in lending units (Wholesale Banking / Business Banking, Credit etc.) with sound knowledge in credit evaluation, financial analysis and report writing
- ✓ Demonstrate strong business acumen
- ✓ Possess excellent business writing skills and be able to pay attention to detail and be accurate
- ✓ Possess good analytical skills
- ✓ Possess excellent interpersonal and communication skills
- ✓ Be a good team player with the ability to work under pressure

Please login to <https://www.ndbbank.com/careers> to apply on or **before 01st September 2023.**

We will correspond only with the shortlisted applicants.



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Vice President,
Human Resources



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