



Quality Assurance Executive



Location
Colombo



Closing Date
08/31/2023

Description

- Assisting in coordination and facilitation of TQM program in the hospital.
- Assist to develop annual quality management plan.
- Assist in implementation of annual quality management plan.
- Assist to provide quarterly quality reports including sentinel event data.
- Assist Manager Quality Assurance in the administration and management of the Quality Assurance Department (QAD).
- Maintain data in relation to quality improvement and patient safety activities of the hospital.
- Help with documentation.
- Committee minutes, Improvement projects, Performance monitoring, Survey Results and Action.
- Hospital Staff education in quality and safety initiatives.
- Train hospital staff in quality improvement, data management and digital transformation activities.
- Assist to create a learning culture in the organization.

Entry Requirements

- Bachelor's degree in Medicine or Surgery from a recognized university.
- Knowledge of new developments in quality management will be an added advantage.
- Excellent communication, negotiation and Interpersonal skills.
- Strong analytic, time management, presentation, report writing skills.

✓ APPLY FOR JOB