



## **CLIMATE SMART IRRIGATED AGRICULTURE PROJECT (CSIAP)**

### **MINISTRY OF AGRICULTURE**

#### **Recruitment of Project Staff**

The Climate Smart Irrigated Agriculture Project (CSIAP) implemented by the Ministry of Agriculture and funded by the World Bank is for a period of 5 years (2019 to 2024). The objective of the Project is to improve the agriculture productivity via improving climate resilience agriculture in climatically vulnerable hotspot areas identified in six provinces namely North Western, North Central, Eastern, Northern, Southern and Uva. The estimated cost of the project is USD 125 Mn.

Applications are invited from citizens of Sri Lanka for the following posts in the project on contract basis. The applicants should possess the following qualification and experience given under each category.

#### **01. Management Assistant – 2 Positions at Project Management Unit and Southern Province.**

##### **Qualification (a) or (b) or (c) below.**

- a) Having passed all subjects in G.C.E. (A/L) Examination at one sitting (except the general paper)

And

Having passed G.C.E (O/L) examination in six (6) subjects with four (4) credit passes including English and Sinhala/ Tamil Language and Mathematics.

with

At least 3 years of work experience in English speaking and multicultural working environment, computer literacy (MS package: Work, Excel, Power Point) handling Internet, E-mail, Communication, Documentary evidence is required to prove the competency of computer literacy & report writing skill in English medium.

#### **02. Office Assistant – 1 Position at Project Management Unit**

##### **Qualification (a) or (b) or (c) below.**

- a) Having passed the G.C.E (O/L) examination in six (6) subjects with credit passes for at least two subjects including Sinhala/Tamil at not more than two sittings.

Experience as an Office Assistant is an added qualification.

**General Conditions:**

1. Age Limit – Below Sixty-four (64) years on the closing date of application
2. All appointments will be initially for a period of one year and extension of services will be based on successful performance.
3. Employees are required to travel to project sites depending on the need.
4. Working experience in the foreign funded projects in Sri Lanka is preferable
5. Proficiency in English, Computer Literacy and familiarity with government rules and regulations.
6. Salary for each position will be based on the Management Services Circular No. 01/2019 dated 05<sup>th</sup> March 2019.
7. Short listed applicants based on qualifications and experience will be called for the interview.

**APPLICATIONS:**

- All applicants are requested to forward their applications together with Curriculum Vitae with two non-related referees and Copies of all the certificate attached, under registered post to the address given below or e-mail to [pdcsiap@gmail.com](mailto:pdcsiap@gmail.com) on or before **7<sup>th</sup> September 2023**.

**Project Director**  
**Climate Smart Irrigated Agriculture Project**  
**Ministry of Agriculture**  
**61/1, M.D.H. Jayawardhana Mawatha,**  
**Madinnagoda, Rajagiriya**

- Applicants currently in government/ semi government services should forward their applications through their respective Head of Departments.
- Applied post should be clearly stated on the top left – hand corner of the envelope containing the application.
- The decision of the Secretary, Ministry of Agriculture is final and conclusive on the above recruitments.

**For more information please visit -[www.csiap.lk](http://www.csiap.lk)**

**Secretary**  
**Ministry of Agriculture**