



We are looking for highly motivated individuals with right attitudes to fill the following vacancy

POST OF ASSISTANT MANAGER OPERATION – JAFFNA INTERNATIONAL AIRPORT

- 1 Job Scope** : Under the direct supervision of the Chief Airport Manager/CIAR to carry out duties pertaining to the implementation of the activities related to airport operations, ground handling, administration & discipline in the areas of Airside, Landside and Terminal at the Jaffna International Airport (JIA).
- 2 Key Responsibilities** :
- Monitor and report to the superiors regarding the matters that require immediate actions in relation to the safety, adequacy & serviceability of the airport terminal facilities.
 - Ensure the aircraft operations by inspecting the airfield, for safety/serviceability of Runway/Taxiways/Apron and water drainage system.
 - Liaise with all AASL Divisions at JIA and other stakeholders to ensure smooth airport operations
 - In the event of Aircraft emergency on Public Health Emergency initiate actions in accordance with Airport Emergency Plan or Public Health Emergency Plan.
 - To supervise the staff under direct purview for their presence, conduct and efficiency to ensure a satisfactory service to all airport users.
 - To liaise with relevant regulatory & operational agencies to obtain and maintain necessary certifications, approvals and training requirements of the staff.
 - To coordinate with all relevant airlines to provide smooth ground handling services in both above the Wing and below the Wing facilities

You will be working in a 24-hour, highly demanding and challenging environment and you should ensure the safe and efficient operation of the Airport on a daily basis. This includes supporting staff and making sure that all staff is able to provide polite, prompt and correct information to passengers, know airport policies and procedures and that passengers, luggage and freight are moved through the airport in an efficient and timely manner. Scheduling appropriate number of staff, ensuring that all ticketing and security systems are in excellent working condition and troubleshooting any problems are highly sought after skills.

24/8

24/8

3. Qualifications

a) Should possess a Degree from a University recognized by UGC

AND

b) Should have a minimum of four (04) years post qualifying experience in supervisory or above position in air transport and/or aviation field.

- Ability to understand, speak and write fluently in Sinhala, Tamil & English Languages
- A relevant Master's degree or other professional qualification will be an added advantage.

4. Age

: The age limit should be below 50 years on the closing date for applications.

5. Method of Selection

: By a Written Test and an interview

General

Salary: The remuneration package offered for the above post will be attractive. In addition the selectee will receive attractive fringe benefits.

The selected candidate will be trained on the job for a period of three months and will have the opportunity to receive further training in relevant operational scope

The selected candidate will be provided accommodation as well as transportation between the Airport premises and official accommodation in Jaffna.

The selected candidate needs to perform duties at the Jaffna International Airport on permanent basis and need to attend operational requirements of any other airports on decision of the AASL management.

If you are interested and possess the relevant qualifications and experience please send in your resume prepared according to the specimen application given in our Website with copies of the relevant certificates to the following address on or before **September 08, 2023 only by Registered Post or Courier Service**. Please indicate the post applied for on the Top Left Hand Corner of the Envelope.

Please note that the applications without copies of the relevant certificates and/or forwarded in other modes and/or not in accordance with the specimen given on our Website will be rejected.

Please note that only qualified candidates will be notified at all stages of the selection process.

**CHAIRMAN
AIRPORT & AVIATION SERVICES (SRI LANKA) (PRIVATE) LIMITED
BANDARANAIKE INTERNATIONAL AIRPORT
KATUNAYAKE**

25/08/2023