

# REGIONAL LAWYER – GREATER COLOMBO REGION

The Legal Department of the Bank is proposing to hire, a self- motivated and target driven Regional Lawyer to be engaged immediately.

## The Job:

- Title search / preparation of Title Reports in the respective region - carrying out preliminary examination of title (initial title check), call for other necessary documents in order to form an opinion on the title, do personal title searches at relevant Land Registries and prepare Title Reports in accordance with a format acceptable to the Bank
- Preparation and Attestation of Mortgage Bonds and other security documents. This task involves- drafting of security documents and submitting the said documents for comments / approval in respect of Banking facilities and Home Loan facilities
- Overall supervision of Retained Lawyers in the particular region.
- Appearance in Court for and against court action connected to the respective region which involves- attending parate actions, attestation and registration of conditions of Sale, obtaining of certified extracts of the conditions of sale and certificates of sales

## The Person:

- Be an Attorney-at-Law and Notary Public with minimum 5- 10 years of post-qualifying experience in a similar role either in a Bank or a Financial Institution
- Should be around 30 years of age
- Should possess strong communication skills in English and Tamil
- Possess a positive attitude, the ability to work independently with a high degree of professionalism
- Willing to travel outstation for legal matters if needed
- Prospective applicant will be placed in the regional office

Please login to <https://www.ndbbank.com/careers> to apply on or before 21<sup>st</sup> July 2023

We will correspond only with the shortlisted applicants

*“We are an equal opportunity employer”*



**Vice President  
Human Resources**

Classification: **Internal**

