



Quality Assurance Executive



Location
Colombo



Closing Date
08/02/2023

Description

- Assisting in coordination and facilitation of TQM program in the hospital
- Assist to Develop Annual quality management plan.
- Assist in implementation of annual quality management plan.
- Assist CDQPS to provide quarterly quality reports including sentinel event data.
- Assist CDQPS and Assistant Manager Quality in the administration and management of the Quality Assurance Department (QAD).
- Maintain data in relation to quality improvement and patient safety activities of the hospital.
- Help with documentation.
- Committee minutes, Improvement projects, Performance monitoring, Survey Results and Action
- Hospital Staff education in quality and safety initiatives
- Train hospital staff in quality improvement, data management and digital transformation activities.
- Assist to create a learning culture in the organization.

Entry Requirements

- Degree or professional qualification in related field.
- Experience in quality management with evidence of continued professional development.
- Knowledge of new developments in information technology.
- Communication, negotiation skills and Interpersonal skills.
- Strong analytic, time management, presentation, report writing, IT and teaching skills.

✓ APPLY FOR JOB