

About us

SriLankan Airlines Ltd (SLA), the national carrier of Sri Lanka operates with a network of destinations throughout Asia, the Middle East, Europe and Australia. The airlines has a strong presence in Maldives and Southern India. SriLankan is a member of the 'oneworld' alliance.

Job Description

The incumbent will be responsible to provide advice on labour related matters and secure legal interests in matters relating to employee contracts, labour related disputes, Disciplinary matters and regulatory compliance and any other matters involving and having a legal implication under the HR scope.

Key responsibilities:

- Represent the company at forums such as the Labour Department, Human Rights Commission and Mediation Boards with regard to employee related matters to protect the company's interests.
- Provide legal expertise, support, and advice on matters related to, disciplinary and labour relations practices.
- Ensure compliance by monitoring applicable HR policies, regulations and standards and provide advice on same. Identify and recommend areas of improvement to internal standard operating procedures.
- Facilitate, liaise, and coordinate Human Resources & Remuneration Committees meetings and Director Board Meetings from the Human Resources Department.
- Contribute towards reviewing HR policies and procedures & support in the implementation of same for achieving departmental initiatives & priorities.
- Research, study and keep abreast with the latest regulatory developments pertaining to labour regulations by the Government of Sri Lanka and advice internal departments to ensure compliance. Offer advice and guidance to the internal departments on employee related matters having legal implications to minimize and manage the risks and to enable proper action to be taken in the best interests of the Company.

Requirements

Bachelors of Law Degree from a recognized University and/or Attorney-at-Law of the Supreme Court of Sri Lanka with over 3 years of work experience on labour and industrial relations at Executive level in a reputed organization in Sri Lanka.

Be a SriLankan Citizen.

Upper age limit : 40 years as at 21st July 2023 which is the closing date.

Employment will be offered on fixed term contract.

Influencing will be a reflection of unsuitability.

We are an equal opportunity organization.

Please note that we will correspond with you within a month of closing the advertisement in the event your application is shortlisted for consideration.

Job Information

Department Name
Human Resources

Application Closing Date
21/07/2023

Industry
Legal

City
Katunayake

Province
Western

Country
Sri Lanka

Postal Code
11450