

**MINISTRY OF PLANTATION INDUSTRIES
TEA RESEARCH INSTITUTE OF SRI LANKA
TEA RESEARCH BOARD**

VACANCIES

- 1. Post of Factory Officer, St. Coombs Estate, Talawakelle**
- 2. Post of Assistant Factory Officer, St. Joachim Estate, Ratnapura**
- 3. Post of Driver, St. Coombs Estate, Talawakelle**

Applications are invited from the citizens of Sri Lanka for the above posts.

The St. Coombs Estate & St. Joachim Estates of the Tea Research Institute are managed by the Tea Research Institute as model factories to demonstrate Up country and Low country tea manufacturing practices respectively.

1. Post of Factory Officer

Job Description

Responsible in all processing and manufacturing of tea and handling all the activities of the Factory. Maintaining relevant books, documents, records etc. under the guidance of the Superintendent.

Education Qualification & Experience

GCE (O/L) Examination with English & Arithmetic/Mathematics (This will not apply to those who have experience in the Trade).

AND

At least 03 years as a Senior Assistant Factory Officer in Up country black tea manufacturing with proven records.

Salary Scale:

Rs. 32,320 /- – 1,675 /- x 40- Rs. 99,320 /- p.m.

Annual Increment – 1,675 /-

Age Limit:

Should not be less than 32 years and not more than 50 years. The upper age limit will not apply to those who are in service at TRI Estates.

2. Post of Assistant Factory Officer

Job Description

Assisting the Factory Officer in processing of tea and connected work under the guidance of the Senior Assistant Factory Officer.

Education Qualification & Experience

GCE (O/L) Examination with English & Arithmetic/Mathematics (This will not apply to those who have experience in the Trade).

AND

At least 03 years as a Junior Assistant Factory Officer in Low country black tea manufacturing with proven records.

Salary Scale:

Rs. 30,130/- – 925 /- x 40- Rs. 67,130 /- p.m.

Annual Increment – 925/-

Age Limit:

Should not be less than 22 years and not more than 45 years. The upper age limit will not apply to those who are in service at TRI Estates.

3. Post of Driver

Job Description

In-charge of individual vehicles and transporting green leaf / sundries and patients under the supervision of Superintendent.

Education Qualification & Experience

Should be passed Grade 08

AND

Having obtained the valid license issued by the Commissioner General of Motor Traffic (to drive heavy vehicles) and a minimum of four (04) years' experience in driving in a government organization or a reputed private sector Institution after obtaining the driving license.

Salary Scale:

Rs. 28,690/- – 775 /- x 40- Rs. 59,690/- p.m.

Annual Increment – 775/-

Age Limit:

Should not be less than 18 years and not more than 45 years. The upper age limit will not apply to those who are in service at TRI Estates.

The posts are permanent. The selected candidate will be required to work at St. Coombs, Talawakelle / St. Joachim Estate, Ratnapura or any other Estates managed by the Tea Research Institute of Sri Lanka, as per the service requirements.

Application giving full **curriculum vitae** along with the copy of birth certificate, copies of relevant educational and other professional qualifications, service certificates, and the names and addresses of two non-related referees who can assess the applicant's skills and knowledge in the relevant field should be submitted.

Applications from officers in the State Service/ Corporations/Statutory Board should be forwarded through the Head of the respective Institution. Non-conformity with this requirement will result in the application being rejected.

Please upload the information requested in the google format by visiting Tea Research Institute's web site www.tri.lk and for follow up action to provide the completed application form along with the supportive documents by post to reach the undersigned **on or before 24th July 2023**. Also state the post applied on the top left-hand corner of the envelope.

**The Director / Chief Executive Officer
Tea Research Institute of Sri Lanka
St. Coombs, Talawakelle**

