

## Post of Director of Grade I Sri Lanka Accountants' Service of

### Department of National Budget

- ❖ Applications are called from suitably qualified officers of **Grade 1 of Sri Lanka Accountant's Service** (including those eligible to be promoted to Grade 1 as at the closing date of applications) to be appointed to the above post. Number of vacancies is **01**.
- ❖ In the absence of applicants of Grade I of the service, officers of Grade II of the Service with active and satisfactory service of 03 in that grade will be considered for appointment to attending to duties on full- time basis in the post.
- ❖ Attending to duties appointments will be done for a maximum period of one year with the possibility of further extensions afterwards subject to provisions of Public Commission Procedural Rule 141.
- ❖ Applicants must forward their duly filled curriculum vitae *in the format attached hereto Director General, Department of National Budget, The Secretariat, Colombo 01 or Email to [dgnb@nbd.treasury.gov.lk](mailto:dgnb@nbd.treasury.gov.lk)* through the head of department to reach on or before 20.07.2023
- ❖ Late applications, incomplete applications and those not submitted in the prescribed format will be **rejected without any notice.**

#### **2.0. Candidate Profile**

##### **2.1. Experience & Professional Qualifications;**

- i. Preferably at least 03 years of experience in *Grade I of Sri Lanka Accountant's Service*.
- ii. Postgraduate/Professional qualification in **any of the fields specified in Appendix 5 to the Minute of Sri Lanka Accountant's Service (hereinafter referred to as " the Service Minute")**
- iii. Proficiency in English

##### **2.2. Strengths;**

- i. Team Leader
- ii. Problem Solver
- iii. Precise

##### **2.3. Behavioural competencies**

- i. Leadership
- ii. Working together
- iii. Communication

### 3.0. Method of selection

Selection will be based on assessment of seniority and merit through the curriculum vitae and an interview. Only a shortlisted number of applicants will be called for the interview. Please refer to section 6 (b) of the Public Service Commission Circular No.02/2022 dated 15.09.2022 for the criterion for short listing of application.

### 3.1. Marking scheme

Heading	Maximum Marks	Method of assessment
<b>Seniority</b> Maximum marks will be awarded to the senior – most applicant and other applicants will receive marks for seniority proportionately	50	Curriculum vitae(CV)
<b>Experience in Grade I of Sri Lanka Accountant's Service**</b> In addition to the length of service in the field/exposure to the subject, the depth of knowledge or mastery in the above fields gained through involvement in or exposure to it will be assessed	20	
<b>Professional qualifications</b> <b>(1) Postgraduate/ Professional qualifications in any of the fields specified in Appendix 05 to the service minute.</b> a. Research based postgraduate degree – 7 marks b. Taught postgraduate degree/membership in any of the professional bodies specified in Appendix 5.1 of the Service minute – 6 marks. c. Postgraduate diploma – 5 marks d. Graduate/Postgraduate certificate – 4 marks e. Diploma - 3 marks  <b>(2) Training in Financial Management (Maximum up to 1.0 mark)</b> a. Of duration of 3 months or more - 1 mark b. Of duration of 10 days or more - 0.5 marks c. Of duration of 3 days or more - 0.2 marks  <b>(03).Proficiency in English*</b> a. Diploma in English obtained from a recognized university or government training institute/IELTS Academic overall score 6.5 or above, TOEFL-IBT 79 or above, TOEFL –CBT 213 or above, or TOEFL – PBT 550 or above – 02 Marks b. Certificate in English obtained from a recognized university or government training institute – 01 Mark  *Marks will be awarded only for the highest qualification	10	

<b>Strengths**</b> Things have to be done effectively and which should motivate the applicant as specified in section 2.2.above.	10	Interview
<b>Behavioural competencies**</b> Actions and activities that are needed to be done effectively as specified in section 2.3.above.	10	
**Please refer to Annexure II of the Public Service Commission Circular No.02/2022 for the question formats and rating scales.		

Note 1 : The term “recognized university” in the above marking scheme means a university recognized by the University Grants Commission of Sri Lanka

Note 2 : All postgraduate / professional qualifications indicated in the marking scheme above should have been obtained either;

- i. from a university recognized by the University Grants Commission of Sri Lanka (such qualifications obtained from other degree awarding institutes should have the recognition of that commission) or
- ii. from a government training institute or government recognized foreign institute.



Jude Nilukshan  
Director General  
Department of National Budget

Date : 07.07.2023