



UNIVERSITY OF COLOMBO

NATIONAL EDUCATION RESEARCH AND EVALUATION CENTRE – (NEREC), UNIVERSITY OF COLOMBO

POST OF DIRECTOR

(No. of Vacancies – 01)

This is a part-time position, for a period of three years.

QUALIFICATIONS AND EXPERIENCES:

- Applications are invited for the above position from the qualified members of the academic staff of the University of Colombo and the affiliated Institutions preferably from Faculty of Education, holding a permanent post of Senior Lecturer, or above with a PhD, with academic training and proven interest in the subject of teacher training & education research are eligible to apply.

Please send your self-prepared application (with a cover letter addressed to the Vice-Chancellor) along with the certified copies of relevant certificates (educational, professional, experience, etc.) by hand to the **Deputy Registrar/ Academic Establishments, University of Colombo, 94, Cumaratunga Munidasa Mawatha, Colombo 03** through the respective Head of the Department and the Dean of the Faculty as per the directives given in the University of Colombo Circular No. 70 dated 14.09.2020 (https://drive.google.com/file/d/1QbuHh_1dKVendOkEM3Xib_O2msG6muYF/view) on or before **20-07-2023**, emailing the copy of the application to the recruit.temp@ace.cmb.ac.lk.

The Post applied should be indicated on the top left-hand corner of the envelope or in the subject line of the e-mail.

Please visit the university website (<https://cmb.ac.lk/>) to download the Terms of References of the Post of the Director.

Applications received after the closing date will not be considered. Incomplete applications will be rejected.

Vice-Chancellor

University of Colombo
94, Cumaratunga Munidasa Mawatha, Colombo 3.

04 July 2023

Terms of Reference for the Director

National Education Research and Evaluation Centre (NEREC)

University of Colombo

The Director position at National Education Research and Evaluation Centre (NEREC), University of Colombo, Sri Lanka is a position for a period of three years. The following include the specific tasks/ responsibilities of the selected individual:

- In the exercise, performance and discharge of powers, duties and functions conferred or imposed or assigned to him under these By-Laws the Director shall be subject to the direction and control of the Board of Management
- The overall academic, administrative and financial management of the Centre in accordance with policies, guidelines, rules and regulations as laid down by the Board.
- The maintenance of the records pertaining to finances of the Centre.
- The maintenance of the inventories and documents of all equipment, furniture and other items revised and disposed of.
- The convening of meetings of the Board, the Academic Research and Evaluation Committee, or any other bodies.
- Ensuring an annual audit of the Board or any other bodies,
- Submitting financial, progress and evaluation reports as required by the
 - The Board
 - The Council through the Vice Chancellor
 - The Donors if it deems necessary through the Vice Chancellor
- Submitting a progress report of the Centre to the Faculty Board every six months.
- Representing the Centre in the Senate of the University of Colombo, if the later body requires the presence of the Director and
- Any other functions necessary for the efficient and effective functioning of the Centre as recommended or delegated by the Board.