



Unleash

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with the apex body of

TOURISM!

SRI LANKA

Sri Lanka Tourism Development Authority (SLTDA) is the government authority tasked with planning, development, regulation, and policy implementation of tourism and related industries.

The tourism sector is identified as a critical contributor to the national economy for the future. The sector also attracts some of the highest foreign direct investments and high-profile investor projects to the country.

Director/ Domestic Tourism & Community Relations

Develop infrastructure of the tourism attractions and facilitate community-based activities related to the tourism industry.

The Job

- Act in accordance with the vision and mission of the Authority
- Identify and promote undiscovered/ lesser-known tourist attractions.
- Improvement of standards of facilities infrastructure developments at tourism attractions and imposition of rules regulations.
- Assurance of safety travel environment to the domestic and international tourists.
- Liaise and involve the tourist police, educate the community and school students and improve the awareness and interest of the people, and take necessary actions to reduce the harassments cause to the tourists.
- Planning related projects to bring the benefits of tourism to the community and the rural economy.
- Liaise with the provincial level tourism authorities as the national tourism organization, in order to take up tourism initiatives with a view of consolidating the tourism development initiatives.
- Represent the Authority in provincial and divisional levels.
- Identify and make social awareness on the future tourism trends.
- Contribute with socio cultural community benefits enhancement by sustainable initiatives with provinces.

The Person

The Candidate should possess A or B

A.
A Bachelor's Degree in Tourism Management, Tourism and Hospitality Management, Tourism Planning, Tourism Development, Business Management, Business Administration, Economics, Social Science recognized by the University Grant Commission **WITH**

A Master's Degree in the relevant subject area or an Associate Membership of a recognized professional body appropriate to the subject area relevant to the post. **AND**

Possesses 15 years' experience in the relevant field in "Management Level" position in Government, State Corporation, Statutory Board or a recognized Private Institution.

B.
Having full membership of a recognized professional body appropriate to the subject area relevant to the post **AND**

Possesses 15 years' experience in the relevant field in "Management Level" position in Government, State Corporation, Statutory Board or a recognized Private Institution.

*Internal Applicants

Should possess one of the above qualifications required for an external applicant OR should possess minimum of five (05) years of satisfactory service in the relevant field in grade I of the Management Service (MM-1-2) service category.

Director/ Resorts Management

Leading and managing of overall operational and administration activities of all National Holiday Resorts and Rest Houses.

The Job

- Act in accordance with the vision and mission of the Authority
- Follow and adhere to financial regulations for resorts management.
- Work in close coordination and collaboration with other Directors and divisions of the SLTDA.
- Prepare capital and recurrent budgets/action plans annually for the resort management division in line with SLTDA's overall strategic plan and ensure successful implementation of the same.
- Manage and operate trading national holiday resorts according to the board approved specific targets and make customer friendly environments in accommodation, food, surrounding, etc.

- Formulate pricing policy according to the location and conditions of each resort.
- Collect details of income and expenditure of the trading resorts and analyze them periodically to take timely management decisions.
- Leasing out and renewing leases of the properties belonging to the Authority and take necessary measures to prevent illegal encroachments.
- Monitor and ensure timely collection of lease rentals of the leased-out properties.
- Handling complaints and suggestions from guests of the SLTDA owned trading resorts.
- Regularly monitor and drive the development requirements and upgrading of the standards of the SLTDA owned rest houses.
- Initiate, direct and monitor all constructions, development and refurbishment works of the SLTDA owned trading resorts.
- Prepare necessary operational and management reports related to the Resorts Management Division as and when needed.
- Closely supervise the job performance of all employees of the Resorts Management Division in order to identify and address their training and development needs.

The Person

The Candidate should possess A or B

A.
A Bachelor's Degree in Tourism Management, Tourism and Hospitality Management, Tourism Planning, Tourism Development, Business Management, Business Administration, Economics, Engineering recognized by the University Grant Commission **WITH**

A Master's Degree in the relevant subject area or an Associate Membership of a recognized professional body appropriate to the subject area relevant to the post. **AND**

Possesses 15 years' experience in the relevant field in "Management Level" position in Government, State Corporation, Statutory Board or a recognized Private Institution.

B.
Having full membership of a recognized professional body appropriate to the subject area relevant to the post **AND**

Possesses 15 years' experience in the relevant field in "Management Level" position in Government, State Corporation, Statutory Board or a recognized Private Institution.

*Internal Applicants

Should possess one of the above qualifications required for an external applicant OR should possess minimum of five (05) years of satisfactory service in the relevant field in grade I of the Management Service (MM-1-2) service category.

Director / Legal

As the Head of the Legal Division, the person is responsible in leading complex legal work and close association/ coordination with Senior Management to execute SLTDA objectives by aligning the divisional objectives.

The Job

- Provide guidance to the Legal Division and Top Management on all aspects of legal matters.
- Identify potential legal issues on current activities, operations & strategic initiatives; lead necessary actions to be taken and case management.
- Ensuring and accountable for contract management and regulatory compliance.
- Coordination to establish operations in new / other jurisdictions and make research contributions.
- Ensuring/ accountable for regulatory compliance with the structures governing the institution.
- Formulation of policies to minimize informal sector expansion and formal sector new area absorption with its'criteria for execution.
- Attending to inquiries which demands legal intervention, negotiations, taking formal legal actions and follow ups for decisions at the Court of Law.
- Labour related legal advices, law enforcement, attending to labour tribunal and court cases.
- Raising awareness on laws, its' enforcements, power vested and punishments, mitigatory measures and good governance to the private sector.
- Law enforcement on land encroachments and land protections of the SLTDA.

- Enforcement initiation, implementation and execution.
- Study and raise awareness of the Management on the related and needed law enforcement through the powers vested with the Act.
- Raise awareness on other related laws and regulations interact with tourism.
- Facilitation including amendments to the current Tourism Act and proposals for alternatives with result justification for the betterment of the tourism sector.

The Person

The candidate should have a degree in Law recognized by the University Grants Commission **and** taken oaths as an Attorney at Law of the Supreme Court **and** be a Notary Public in Sinhala & English **with** a Master's Degree in Law

And Possesses 15 years' experience in the relevant field in a "Management Level" position at Government, State Corporation, Statutory Board or a recognized Private Institution after taking oaths.

*Internal Applicants

Should possess one of the above qualifications required for an external applicant OR should have completed at least five (05) years of satisfactory service in the relevant field in a Grade I of the Management services (MM-1-2) service category.

Critical Skills and Experience

Previous experience in managing internal teams /external parties.

Should be a Team Player with Excellent Communication Skills (verbal & written)

Good in Analytical Skills, Problem Solving Skills and an Out-of-the-box thinker.

Age: Should not be less than 35 years and not more than 55 years. The maximum age limit is not applicable for the internal candidates.

Salary Scale: Rs. 80,295 - 15 x 2,270 - Rs. 114,345 (HM-1-1)

Initial Step - 80,295 /- + Cost of Living Allowance + Monthly Allowance

Benefits

- Comprehensive and attractive Medical Insurance Scheme covering the employee and family
- Transport & Fuel Allowance
- Telephone Allowance
- Professional Allowance
- Loan Facilities
- Training for Career Enhancement (Local & Foreign)

Interested candidates can obtain the application form via downloading from SLTDA website by following link: <https://www.sltda.gov.lk/en/careers>

If you think that you are the right fit for the job, please send your filed application form along with the CV via registered post together with copies of certificates pertaining to academic/ professional qualifications, work experience and the names of two non-related referees to the undersigned on or before 12th July 2023.

Please mention the position you are applying on the top left-hand corner of the envelope.

The candidates who are in the service of Government Department/ State Corporation/ Statutory Boards should submit their applications through the respective Heads of Department.

Chairman
Sri Lanka Tourism Development Authority
80, Galle Road
Colombo 03.