

Associate Manager – Islamic Banking

The job holder will be responsible to assist Head of Islamic Banking in executing strategy, business and operations plans for sustainable, profitable growth of Islamic Banking.

The Job

- ✓ To understand the strategy of the business & operational plans of the unit to achieve the targets of all business lines
- ✓ Organize Marketing events to promote Islamic Banking
- ✓ To be up to date on all policies, procedures & guidelines that would help in fulfilling the business & Operations plan
- ✓ Mine existing customers to increase business and to acquire new customers
- ✓ Ensure all customer transactions are completed as per Sharia standards, guidelines and banking practices/ SLA's
- ✓ Daily follow up with Collection & Recoveries on due payments, to ensure the payments are made in timely manner
- ✓ Daily monitoring & reconciliation of IB suspense account
- ✓ Dealing with SSB on Sharia related matters
- ✓ Establish a robust internal control environment that is periodically reviewed and strengthened through self-audits/periodic checks as per policy
- ✓ To maintain zero-tolerance with respect to adherence to the integrated risk management framework
- ✓ Propose appropriate products for the customers adhering to product guidelines
- ✓ Work with the HR team in managing performance, developing & motivating staff related activities

The Person

- ✓ Possess around 7 years of banking experience
- ✓ Bachelor Degree in Islamic Banking, Finance, Banking or part qualified in a related field
- ✓ Possess strong business acumen and customer focus
- ✓ Demonstrate strong leadership, relationship and people management skills
- ✓ Knowledge in MS Office Package

The position is at Associate Manager level

Please login to <https://www.ndbbank.com/careers> to apply on or before 9th june 2023

We will correspond only with the shortlisted applicants



Vice President
Group Human Resources