



SABARAGAMUWA UNIVERSITY OF SRI LANKA
INVITATION FOR APPLICATIONS
POST OF VICE CHANCELLOR

The Council of the Sabaragamuwa University of Sri Lanka invites applications of persons (Citizens of Sri Lanka and shall be less than 63 years of age by the closing date of applications) for the position of the Vice-Chancellor of the University in terms of Section 34 of the Universities Act No. 16 of 1978 and subsequent amendments.

Under the provisions of the Universities Act No. 16 of 1978, the Vice-Chancellor is a full-time Officer of the University. He/she shall be the Principal Executive Officer, the Principal Academic Officer and the Accounting Officer of the University. He/she shall be an ex-officio member and Chairman of both the Council and Senate of the University.

The Vice Chancellor shall, unless he/she vacates office earlier or is removed from office in terms of the Universities Act No. 16 of 1978 as amended, hold office for a term of three years or until he/she completes his/her sixty fifth year whichever event occurs earlier.

The Vice- Chancellor will be responsible for providing academic leadership, formulating, conducting and introducing management policies and implementing the decisions of the Council, the general administration of the University and should, therefore, uphold the principles of academic excellence, transparency, accountability, democratic management and effective non-partisan leadership.

The successful candidate should possess a record of high academic achievement including a strong research profile, proven leadership qualities and interpersonal skills to interact objectively with diverse interest groups, a clear understanding of policy issues and a commitment to the effective implementation of decisions. He/she should also possess a deep understanding of the vision and mission of the University, including commitment to the community. (Prospective Applicants are invited to visit the University website <https://www.sab.ac.lk> for details and peruse Commission Circular No. 03/2023 dated 10.04.2023 issued by the University Grants Commission for the selection process of the Vice Chancellor).

The Vice-Chancellor is eligible to be on the highest academic salary scale and other allowances and benefits applicable to the post such as;

- full furnished accommodation
- assigned vehicle with the total fuel allowance of 145 liter per month
- reimbursement of telephone bill up to a maximum of Rs. 6,000/- per month
- Entertainment allowance of 15% of the basic salary per month

The applications shall accompany the following documents:

- (i) A complete 'curriculum vitae' of applicant including **date of birth**.
- (ii) A personal 'Statement of Vision' for the development of the University and a brief account of what the applicant proposes to achieve if appointed to the post of Vice- Chancellor.
- (iii) If the applicant is the incumbent Vice Chancellor or had held the post of Vice Chancellor of this University before, give a 'report' highlighting accomplishments during his/ her first period of the office, in addition to the documents mentioned in para. (ii) above.
- (iv) A letter from the employer indicating whether applicant could be released in the event of his/ her appointment to the post in case of an applicant serving in Public Service, Corporations, Statutory Bodies or Higher Educational Institutions other than the Sabaragamuwa University of Sri Lanka.

Applications should be addressed to '**Saman Uyangoda, Registrar and Secretary to the Council, Office of the Registrar, Sabaragamuwa University of Sri Lanka, PO Box 02, Belihuloya**' and sent under registered cover or hand delivered to reach the Office of the Registrar on a working day, **on or before 3.30 p.m. on 30.06.2023**. The envelope containing the application material must be marked "**Post of the Vice Chancellor**" on its top left hand corner. In addition, a soft copy of the application and related documents in PDF format should be submitted to the registrar@sab.ac.lk email address to reach the Office of the Registrar on or before the above date.

All eligible candidates for the post of Vice Chancellor shall be summoned in person before a Special Council Meeting which will be held within two months after the closing date of the applications for a brief presentation of a minimum of ten (10) minutes duration but not exceeding fifteen (15) minutes for evaluation and interview by the Council. Provided in an exceptional situation, if any Applicant is not in a position to appear before the Special Meeting of the Council in person, he/she shall be allowed to appear via virtual mode, with prior notice to the Secretary. No other Applicant shall be permitted to stay in the meeting place of the Special Council meeting or listen to the presentation of other candidates, even though such Applicant is a Member of the Council.

Each Member of the Council shall make their own assessment of each candidate by giving marks on a scale of 0-10, individually, for each of the seven criteria and elements and procedures prescribed in the mark Sheet of the Commission Circular 03/2023 dated 10.04.2023 issued by the UGC.

The total marks for each Applicant shall be calculated by averaging total marks under Seven Criteria given to Applicants, by each member of the Council. As per the final marks sheet signed by all Council Members, a Report of the Special Council Meeting shall be prepared by listing Three (3) names in order of marks obtained by each Applicant, together with the marks and signed by each member of the Council will be forwarded to the University Grants Commission, for the consideration for appointment, as per the procedure prescribed in the said Circular issued by the University Grants Commission and in terms of Section 34(1) of the Universities Act No. 16 of 1978.

Saman Uyangoda
Registrar and Secretary to the Council
Sabaragamuwa University of Sri Lanka Belihuloya,
30.04.2023