

# HDFC BANK

This is an ideal opportunity to advance your career in banking, with a bank which has served the nation for over three decades standing by all stakeholders, providing shelter and support in fulfilling the aspirations of Sri Lankans including business community through diversified financial solutions.

The Bank is in the process of chartering into new vistas of development banking.

The HDFC Bank is looking for competent, dynamic & result oriented individual with a proven track record to fill the following position in our Bank.

## **INFORMATION SYSTEM / SECURITY ADMINISTRATOR**

### **Key Responsibilities:**

- Installing, Configuring and troubleshooting of all Windows and Linux Operating Systems.
- Installing, Configuring, Analyzing, Troubleshooting Software, Printers, Scanners, CCTV and other Network related equipment.
- Maintain Active Directory Policies and accounts
- Configuring, administrating and troubleshooting AD, DHCP, DNS, WSUS, e-Mail system, Endpoint Security, MS products, etc.
- Responsible for network security related implementations based on Information Security Standards.
- Support the preventive maintenance team as necessary
- Attending to office related IT issues and providing on-site support as needed
- Provide end user training where required

### **Eligibility Criteria**

- Degree in Information Technology)/One year Diploma in Hardware and Networking or equivalent professional qualification in Microsoft Window platform and Networking.
- Have a Microsoft, Cloud, VMware, Linux Certification would be an advantage
- Willing to work for extended hours and with the ability to take challenges
- Communication ability in English and Sinhala (Tamil would be an added advantage)
- 02 years' experience in similar capacity with various operating systems, Network (LAN/WAN)

**Age Limit:** Preferably below 45 years

An attractive remuneration package awaits the right candidate.

### **APPLICATION PROCEDURE**

Applications with two non-related referees should be sent via email to **careers@hdfc.lk** on or before **08.06.2023** indicating the position applied in the subject line of the e-mail.