



Are you driven by ambitious goals for your future?

Seylan Bank, one of the most progressive banks in the country, is seeking a competent and forward thinking person to fill the following vacancy. This is your opportunity to join our dynamic team and move towards your career goals.

Executive Officer Card Operations

Job Responsibilities

- Supervision of operational activities pertaining to VISA/MasterCard transactions and settlements at Card Centre.
- Handling customer communications and vendor payments.
- Overseeing of entries passed in Cards, Core Banking and Other related systems.
- Coordinate with the branches on Cards related inquiries.
- Coordinate with Card Schemes and other external parties as and when required.

The Person

- Minimum of 6 years experience in banking with exposure in Basic knowledge on Card Products.
- Positive Attitude and willingness to go an extra-mile.
- Knowledge on MS Office Packages – Word/Excel/PPT
- Good Communication and inter-personal skills.

Applicants are invited to log on to www.seylan.lk and upload the updated CV along with a recent photograph, or email the CV to careers@seylan.lk within 7 days of this advertisement.