

Ministry of Education

Calling applications for a Consultant for the Operational and Monitoring Support Team of the General Education Modernization (GEM) project

Applications are invited from suitably qualified and experienced Sri Lankans for one year period or until the end of the project on June 30, 2024 for the following positions of the operational and monitoring support team of the GEMP under the Ministry of Education.

The GEM Project is in operation from 2018/19 to 2024 with financial assistance (US\$ 85.00 million) from the World Bank. The project development objective is to enhance the quality and strengthen stewardship of the general education system. The project is expected to expand and improve the performance of the general education sector through the achievement of the key outcomes:

- English language learning outcomes improved.
- Mathematics learning outcomes improved.
- School-based management strengthened.
- The percentage/number of professionally qualified teachers increased.
- Human resource development of staff of the education sector.

I. Position

Consultant for coordination of the School-Based Professional Teacher Development (SBPTD) programmes in all the provinces and to provide implementation support for GEM Project activities in three assigned provinces (**Eastern, Uva and North Central provinces**).

II. Key Tasks

1. Assist the MoE and Provincial Authorities of assigned three provinces (Eastern, Uva and North Central provinces) to implement activities to achieve the outcomes of overall GEM Project.
 - 1.1 Monitor the progress of the GEM in three provinces assigned and ensure that these provinces prepare and implement annual implementation plans for these funds punctually and on time, with a focus on the achievement of results and outcomes as outlined in the GEM Financing Agreement and the Project Appraisal Document and any other relevant documents such as Bank mission aides-memoire.
 - 1.2 Visit these three provinces on a regular schedule, at least bi-monthly. As agreed with the PPPRD and World Bank, and monitor the progress of GEM activities, and provide advice and guidance to resolve bottlenecks to implement, so that all results targets are achieved.

- 1.3 Provide a report on the status of implementation of the activities in the three provinces, after each provincial visit, to be shared with the MoE and World Bank.
 - 1.4 Assist the three assigned provinces to update the annual implementation plan annually or as and when required.
 - 1.5 Establish and maintain close links with the three provinces assigned involved in the Project and ensure their compliance with all activities to implement the GEM to achieve all relevant results and outcomes.
 - 1.6 Advise the provincial staff on education activities in general and school-based teacher professional development activities in particular.
 - 1.7 Coordinate with the Provincial Councils and ensure that the Provinces maintain all necessary records for the GEM activities.
 - 1.8 Assist other Provinces to implement the GEM and achieve the GEM outcomes and targets, in collaboration with staff of the MoE (including other consultants), Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government and relevant provincial councils.
 - 1.9 Engage in the overall monitoring of the Project activities in the assigned Provinces. Take lead responsibility for monitoring the performance of selected provinces, in relation to the results framework of the GEM. This would involve visits to each of these provinces once in two months, at a minimum.
2. Assist the MoE and all Provincial Education Authorities (PEAs) for implementing SBPTD:
- a. Awareness raising **on the importance and feasibility of SBPTD.**
 - b. Visioning techniques **to identify and prioritize SBPTD activities.**
 - c. Systematic planning **of SBPTD, focusing on bringing specific changes in instructional process and improvement in outcomes at school level**
 - d. Resource mapping **to identify and access both internal and external resources for SBPTD activities.**
 - e. Joint monitoring of results by **establishing committees of teachers and managers at school level to follow – up the implementation and results of SBPTD activities.**
 - f. Assessment **to assess the outcomes of SBPTD.**

- g. Reflective practice at school level to empower and enable teachers to reflect upon their practice and continuously improve their performance.
 - h. Sharing Network to start networks of schools engaged in SBPTD activities.
3. Any other relevant duties.

III. Required minimum professional qualifications and experience

At least a successfully completed **Master's Degree** in Education, from a university which is recognized by the University Grants Commission with at **least 12 years post qualifying experience at Managerial Level out of which 06 years should be in the Senior Managerial Level.**

IV. Professional Competencies

- I. Knowledge and expertise in school-based professional teacher development.
- II. Ability to read and write excellent English and produce project reports in English for regular and continuous presentations to World Bank staff.
- III. Ability to communicate in Tamil will be an added qualification.
- IV. Ability to deliver education related services as required by the project.
- V. Ability to interact with staff in the Provincial Councils.
- VI. Ability to advice on the planning and implementation of a project with complex and diverse activities.
- VII. Ability to promote stakeholders' participation and commitment for effective implementation to ensure long term sustainability of the project
- VIII. Effectiveness in analysing and resolving project implementation issues.
- IX. Familiarity with the relevant Government procedures and regulations.
- X. High level of computer literacy, including PowerPoint, MS Project or similar, Word, Excel, email and the internet.
- XI. Strong communication skills and good interpersonal relations.
- XII. Ability and willingness to travel to the Provinces for an adequate number of working days each month to discharge his/her responsibilities effectively.
- XIII. Strong communication skills and good interpersonal relations.

V. Salary Range

Total monthly assignment fee SLRs. 120,000.00

Total fee for a year =SLRs. 1,440,000.00

VI. Reporting and Other Deliverables of the Consultant

The Consultant shall provide Monthly Status Reports and Final Reports.

VII. Duration of the Assignment

This is a full-time consultant position. The service is up to the end of the Project on June 30, 2024. There will be an initial performance review by the MoE and the World Bank **after six months**. Thereafter, there will be an annual performance evaluation by the MoE and the World Bank.

- Only the shortlisted candidates will be called for the interviews.
- Self-prepared applications (CV) to be submitted along with the copies of academic, professional and experience certificates, with the name and contact details of two non-related referees.

State the post applied for on top of the left side of the envelope and send the application to via registered post reach the “Secretary, Ministry of Education, Policy, Planning and Performance Review Division, Isurupaya, Pelawatta, Battaramulla” on or before May 31, 2023.

**Secretary
Ministry of Education
Isurupaya, Pelawatta, Battaramulla.**

