

Public Service Commission

Ministry of Defence

Recruitment to the temporary post of Director (Research) under the Executive Service category on an open basis in the Institute of National Security Studies under the Ministry of Defence

APPLICATIONS are called by qualified citizens of Sri Lanka who have fulfilled the qualifications mentioned in this notification to fill 01 vacancy in the post of Director (Research) which is to be appointed on a temporary basis for the Institute of National Security Studies under the Ministry of Defence.

01. Method of Recruitment:

The Candidate, who obtains the highest marks based on the results of an Eligibility Assessment conducted by an Aptitude Evaluation Interview Board appointed by the Public Service Commission from among the applicants, who have fulfilled the qualifications specified in the Notification, will be recruited to fill the vacancy. The Aptitude Evaluation Interview will be conducted in compliance with the marking scheme (mentioned under No.6) approved by the Public Service Commission.

The effective date of appointment shall be determined by the Public Service Commission.

02. Required Qualifications:

i. Educational Qualifications :

Having obtained a Post Graduate Degree in International Relations/Peace and Conflict Resolution Studies/Security Studies/Intelligence Studies/Terrorism/Sociology/Political Science/Law/ Economics offered by a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree-granting institution.

ii. Experience :

Having at least 06 years of experience at management level in a research related field.

iii. Physical Fitness:

All applicants should be physically and mentally fit to serve in any part of Sri Lanka and to perform the duties assigned to the post.

iv. Other Qualifications:

(a) Shall be a citizen of Sri Lanka.

(b) Shall be of excellent character.

(c) Should have completed all the qualifications in every respect required for recruitment to the post as at the closing date of applications.

03. Conditions for engagement in Service and Service Conditions:

- I. This post is temporary.
- II. This appointment is subjected to the Procedural Rules of Public Service Commission, the Establishments Code of the Democratic Socialist Republic of Sri Lanka, the Government Financial Regulations and other departmental Orders.

04. Age Limit:

Should be not less than 30 years of age and not more than 50 years of age at the closing date for applications.

05. Salary Scale:

The monthly allowance applicable to this post is Rs.88,095/- including the basic salary of Rs. 80,295/- + Cost of Living Allowance Rs. 7,800/-

(You will be paid salaries as per the provisions of Management Service Circular No. 02/216 and 02/2016(I) dated 25.04.2016 and 21.10.2016 respectively.)

06. The following scoring procedure will be used for the aptitude assessment interview

Headings of giving marks		Distribution of Marks	Maximum Marks
01	Additional Educational Qualifications/Additional professional qualifications (Apart from the qualifications that lead to basic qualification and the basic qualifications)	20 Marks	20
	PhD degree obtained related to the field	15 Marks	
	Post Graduate degree in the relevant field (Not less than a year)	12 Marks each	
	Post Graduate Diploma obtained in the relevant field	10 Marks each	
	Degree obtained related to the field	7 Marks each	
	Diploma obtained related to the field (Not less than a year)		
	Diploma obtained related to the field (less than one year and more than 06 months)	5 Marks each	

	Headings of giving marks	Distribution of Marks	Maximum Marks
02	<p>Additional experience</p> <p>For related field experience (In addition to the 06 years of experience considered for basic qualification)</p> <p>02 marks each for experience of more than 06 months and less than one year</p> <p>(Only maximum 30 marks are awarded)</p>	05 Marks per year	30
03	<p>Computer Literacy</p> <p>For a degree obtained from a university recognized by the University Grants Commission as a major subject in Information Technology</p> <p>For a Diploma course in Information Technology of not less than 01 year or 1500 hours from a Government recognized institution</p> <p>For a certificate course in Information Technology from a Government recognized institution</p> <p style="padding-left: 40px;">-06 Months/ 720 Hours</p> <p style="padding-left: 40px;">-03 Months/ 360 Hours</p>	<p>15 Marks</p> <p>10 Marks</p> <p>7 Marks</p> <p>5 Marks</p>	20
04	<p>Language Proficiency</p> <p>English Language</p> <p>Post Graduate/Graduate Degree in English medium (Answers must be provided in English medium for all the relevant examination papers)</p> <p>For a Diploma course in English from a University recognized by the University Grants Commission or a Government recognized Institute (Not less than 01 year or 1500 hours)</p> <p>For a certificate course in English language from a university recognized by the University Grants Commission or a government recognized institution</p> <p style="padding-left: 40px;">- 06 Months/ 720 Hours</p> <p style="padding-left: 40px;">- 03 Months/ 360 Hours</p> <p>(Marks are awarded for the highest qualification only)</p>	<p>15 Marks</p> <p>10 Marks</p> <p>7 Marks</p> <p>5 Marks</p>	20

- ii. A specimen of the application to be submitted is attached at the end of this notification. Candidates should prepare their applications using a paper of size A4 so as to indicate Section No. 1 up to 3 on the first page, from No. 4 up to 6 on the second page and from No. 7 up to 8 on the third page also completed in their own handwriting.
- iii. The words "Application for the temporary post of Director (Research) under the Executive Service category in the Institute of National Security Studies" should be indicated on the top left corner of the envelope in which the application is enclosed.
- iv. The Applicants signature on the Application should be attested by a Principal of a Government School/ Justice of Peace/Commissioner of Oaths/Attorney-at-Law/Notary Public /Commissioned Officer of Armed Forces or by an officer holding a permanent post in the Government or Provincial Public Service earning a consolidated monthly salary of Rs. 47,615/- or above.
- v. Applicants serving in the Public/ Provincial Public Service should send their applications through relevant Heads of Departments / Institutions.
- vi. Applications not prepared in accordance with the specimen will be rejected. Further the complaints made on the applications lost or delayed in the post will not be considered.

09. Furnishing False Information:

If any of the information provided in the application found to be false or incorrect, before recruitment to the post, your candidature will be cancelled, and if such information was found to be incorrect or false after recruitment, action will be taken to dismiss from the post, subject to the relevant procedure.

10. The Public Service Commission reserves the right to fill or not to fill the vacancy.

11. In the event of any inconsistency between the Sinhala, Tamil and English mediums notifications, the Sinhala notification shall prevail.

12. The decisions taken by the Public Service Commission regarding any matter not mentioned in this notification or in case of any problematic situation during this recruitment process shall be final.

By the order of the Public Service Commission,

Secretary,
Ministry of Defence,
Defence Headquarters Complex,
Sri Jayawardenepura ,
Kotte.

.....of March, 2023