



VACANCIES

POST OF NETWORK ADMINISTRATOR (ON TEMPORARY BASIS – FULL TIME)

SALARY

Fixed allowance of LKR 2,500/- (all inclusive) per working day.
(A monthly allowance of LKR 50,000/- (2,500x20) (minimum) which is paid based on attendance)

METHOD OF RECRUITMENT

Selection will be done by a practical test and a structured interview.

JOB DESCRIPTION

1. Implementing, maintaining, upgrading and troubleshooting servers, network switches, LAN/WAN equipment, workstations and Wi-Fi solutions.
2. Maintain network performance by performing network monitoring, traffic analysis and performance tuning.
3. Establish network specifications by conferring with users; analyzing workflow, access, information, and security requirements.
4. Establish network by evaluating network performance issues including availability, utilization, throughput and latency; planning and executing the selection, installation, configuration, and testing of equipment;
5. Monitoring and configuring network security and proper connectivity.
6. Prepare network policies and procedures.
7. Install and integrate new server hardware and applications, if and when required.
8. Resolve problems reported by end user in time.

QUALIFICATIONS

EDUCATIONAL QUALIFICATIONS

1. A first class or second class in the B.Sc. Special Degree in Computer Science / Computer Engineering from a recognized University.

OR

2. (a) A pass in the B.Sc. Special Degree in Computer Science / Computer Engineering from a recognized University.

OR

A first or second class in the B.Sc. General Degree with computing as a subject component from a recognized University.

AND

- (b) One year experience in the field of computing.

OR

3. (a) A pass in the B.Sc. General Degree with computing as a subject component from a recognized University.

OR

A first or second class in the B.Sc. General Degree (where computing is not a subject component) from a recognized University.

AND

(b) Two-year experience in the field of computing.

OR

4. (a) A pass in the B.Sc. General Degree (where computing is not a subject component) from a recognized University.

AND

(b) Three-year experience in the field of computing.

OR

5. (a) Any other degree

AND

A postgraduate diploma in Computer Science / Computer Technology from a recognized University.

AND

(b) One year experience in the field of computing.

EXPERIENCE & OTHER QUALIFICATIONS

OTHER QUALIFICATIONS

Preference will be given for those who have completed a professional program/ certification related to Networking (eg: CCNA, RHCSA, MCSA, etc...) or any other related field from a recognized institute.

EXPERIENCE

1. Minimum 03 years' experience in a similar capacity, in a reputed organization
2. Experience in Planning, designing and setting up network systems.
3. Experience in Network troubleshooting.
4. Hands on experience in Routers, Switches, Access Points configurations.
5. Experience in Server configurations (Windows/ Linux environment) and virtualization Environment.
6. Solid knowledge of Network security including firewalls, authentication systems, antivirus, content filtering.

GENERAL CONDITIONS

1. Should be a citizen of Sri Lanka.
2. Selections will be done by the Board of Management of General Sir John Kotelawala Defence University only within the approved number of vacancies for post/grade.
3. The applicant should send the application downloaded from the website (www.kdu.ac.lk) with certified copies of relevant certificates by registered post to reach The Registrar, General Sir John Kotelawala Defence University, Ratmalana or hand deliver to the University on or before 10.03.2023
4. Applied post should be written on the top left-hand corner of the envelope.
5. Applications from employees in the Govt. Depts./ Corporations, Statutory Boards, UGC and Higher Educational Institutes should be channeled through their Head of Institutions.
6. Applicants are strictly advised to apply in the format which can be downloaded from the KDU website. Late, incomplete or applications which do not comply with the prescribed format and those do not follow instruction no. 05 above will be rejected.
7. Selected candidates should be able to serve and perform duties of the post in any premises of KDU.
8. Only the applicants who meet the required qualifications will be summoned for the interviews and/or Practical Test.
9. Selections will be done in accordance with the recruitment procedures approved in relation to the post by the University Grants Commission and based on the results of Practical Test and/or interview.
10. The University reserves the right to short list candidates for the Aptitude Test and/or Interview.
11. Salaries are according to the latest UGC circulars. In addition to salary, other allowances approved by UGC will be paid.

Application should be addressed to

The Registrar,
General Sir John Kotelawala Defence University,
Ratmalana 10390
Sri Lanka
Email: staffrecruit@kdu.ac.lk

Closing Date
10.03.2023