



# VACANCY

## KAHATAGAHA GRAPHITE LANKA LIMITED (FULLY GOVERNMENT OWNED COMPANY)



### MINISTRY OF INDUSTRIES

Applications are invited from citizens of Sri Lanka for the following vacancies existing at the Company.

#### 01. SENIOR MANAGER - ADMINISTRATION (01 POSITION) - CONTRACT BASIS

##### 1.1 Qualifications: External Candidates (1 or 2 below):

###### External:

1. A Bachelor's Degree in Human Resource Management or Business Administration or Business Management which is recognized by the U.G.C.

WITH

A Postgraduate Degree qualification (Masters') in the relevant field or Associate Membership of a recognized professional Chartered Institute, which is relevant to the subject area of the post

AND

Minimum of 15 years experience at a "Managerial Level" in a Corporation, Statutory Board / Institution or a reputed private institution.

2. Full Membership of a recognized professional Chartered Institution in a related field to the post

AND

Minimum of 15 years' experience at a "Managerial Level" in a Corporation, Statutory Board/ Institution or a reputed Private Institution.

###### Internal Candidates (1 or 2 below)

###### Internal:

1. Having obtained the qualifications required by the external candidates above.
2. Completion of minimum five (5) years satisfactory service in a post in the Manager Category (MM) Grade I, in the subject area relevant to the post

1.2 Salary Scale - HM 1-1-2016 Rs. [80,295 -15 x2,270 -114,345]

##### 1.3 Age Limit

Age should be not less than 35 years and not more than 55 years. The upper age limit will not apply to the internal candidates.

#### 02. SENIOR MANAGER - FINANCE (01 POSITION) - CONTRACT BASIS

##### 2.1 Qualifications : External Candidates (1 or 2 or below):

###### External:

1. A Bachelor's Degree in Accounting Finance or Financial Management (B.com) which is recognized by the U.G.C.

WITH

A Postgraduate Degree qualification (Masters') in the relevant field or Associate Membership of a recognized professional Chartered Institute, which is relevant to the subject area of the post

AND

Minimum of 15 years experience at a "Managerial Level" in a Corporation, Statutory Board/Institution or a reputed private institution.

2. Full Membership of a recognized professional Chartered Institution in a related field to the post

AND

Minimum of 15 years' experience at a "Managerial Level" in a Corporation, Statutory Board / Institution or a reputed private Institution.

###### Internal Candidates (1 or 2 below)

###### Internal :

1. Having obtained the qualifications required by the external candidates above.
2. Completion of minimum five (5) years satisfactory service in a post in the Manager Category (MM) Grade I, in the subject area relevant to the post.

2.2 Salary Scale - HM1-1 -2016 Rs. [80,295 -15 x2,270 -114,345]

##### 2.3 Age Limit

Age should be not less than 35 years and not more than 55 years. The upper age limit will not apply to the internal candidates.

#### 03. SENIOR MANAGER - SENIOR ENGINEER (01 POSITION) - CONTRACT BASIS

##### 3.1 Qualifications: External Candidates (1 or 2 below):

###### External:

1. A Bachelor's Degree in engineering which is recognized by the U. G.C

WITH

A Postgraduate Degree qualification (Masters') in the relevant field or Corporate Membership of a recognized professional Chartered Institute, which is relevant to the subject area of the post.

AND

Minimum of 15 years experience at a "Managerial Level" in a Corporation, Statutory Board/ Institution or a reputed private institution.

2. Full Membership of a recognized professional Chartered Institution in a related field to the post

AND

Minimum of 15 years' experience at a "Managerial Level" in a Corporation, Statutory Board/ Institution or a reputed private Institution.

###### Internal Candidates(1 or 2 below)

1. Having obtained the qualifications required by the external candidates above.
2. Completion of minimum five(5) years satisfactory service in a post in the Manager Category(MM) Grade I, in the subject area are relevant to the post.

3.2 Salary Scale - HM1-1 -2016 Rs. [80,295 -15 x 2,270 -114,345]

##### 3.3 Age Limit

Age should be not less than 35 years and not more than 55 years. The upper age limit will not apply to the internal candidates.

#### 04. MANAGER - MINING ENGINEER / MANAGER (01 POSITION) - CONTRACT BASIS

##### 4.1 Qualifications: External Candidates :

###### External :

1. Mining Engineering Degree from a recognized university with 4yrs. executive experience in the relevant field.

OR

NDT or equivalent and 14years post qualifying experience of which 8yrs executive experience in the relevant field.

Experience in graphite and allied based industries or manufacturing industries and experience in similar capacity will be considered favorably.

4.2 Salary Scale - MM1-1 -2016Rs. [53,175 -10 x1,375 -15 x1,910 -95,575]

##### 4.3 Age Limit

Age should be not less than 18 years and not more than 42 years.

#### 05. JUNIOR MANAGER - PERSONNEL & ADMIN OFFICER (01 POSITION) - CONTRACT BASIS

##### 5.1 Qualifications: External Candidates:

###### External :

1. Degree from recognised University with 5 Yrs. Executive experience in the relevant field.

OR

G. C. E. (A/L) with 12 Yrs. experience of which 10 Yrs. Executive experience in the relevant field.

##### 5.2 Salary Scale

JM 1-1 - 2016: Rs. [42,600 - 10 x 755 - 18 x 1,135 - 70,580]

##### 5.3 Age Limit

Age should be not less than 18 years and not more than 42 years.

#### 06. JUNIOR MANAGER - STORE OFFICER (01 POSITION) - CONTRACT BASIS

##### 6.1 Qualifications: External Candidates:

###### External :

1. Degree from recognised University with 5 Yrs. Executive experience in the relevant field.

OR

G. C. E. (A/L) with 12 Yrs. experience of which 10 Yrs. Executive experience in the relevant field.

##### 6.2 Salary Scale

JM 1-1 - 2016: Rs. [42,600 - 10 x 755 - 18 x 1,135 - 70,580]

##### 6.3 Age Limit

Age should be not less than 18 years and not more than 42 years.

#### 07. MANAGEMENT ASSISTANT (TECHNICAL) - FOREMAN (01 POSITION) - CONTRACT BASIS

##### 7.1 Qualifications: External Candidates:

###### External:

1. S. S. C./ G. C. E. O'Level with 4 credits. Should also have 2 science subjects passes and 2 years specialised training approved by Government Organization

OR

G. C. E. A' Level with 4 science subjects passes or 3 science subjects passes new syllabus with 2 years experience.

OR

NAITA or other approved vocational training with 3 years workshop experience in the relevant field.

OR

National Certificate in Technical (by NAITA)

OR

NAITA special apprentice after completion of special apprenticeship.

Experience in graphite and allied based industries or manufacturing industries and experience in similar capacity will be considered favorably.

##### 7.2 SalaryScale

MA2-1 - 2016: Rs. [30,310 - 10 x 300 - 7 x 350 - 4 x 495 - 20 x 660 - 50,940]

##### 7.3 Age Limit

Age should be not less than 18 years and not more than 42 years.

#### 08. MANAGEMENT ASSISTANT (TECHNICAL) - LAB ASSISTANT (01 POSITION) - CONTRACT BASIS

##### 8.1 Qualifications: External Candidates:

###### External:

1. G. C. E. A' Level with 4 science subjects passes or 3 science subjects passes new syllabus.

##### 8.2 SalaryScale

MA2-1 - 2016: Rs. [30,310 - 10 x 300 - 7 x 350 - 4 x 495 - 20 x 660 - 50,940]

##### 8.3 AgeLimit

Age should be not less than 18 years and not more than 42 years.

#### 09. MANAGEMENT ASSISTANT (TECHNICAL) - MINES CAPTAIN (01 POSITION) - CONTRACT BASIS

##### 9.1 Qualifications: External Candidates :

###### External:

1. S. S. C./ G. C. E. O'Level in science in 6 subjects in not more than 2 sittings with acceptable training and 8 years experience

OR

G. C. E. A' Level with passes in 4 science subjects or 03 science subjects in new syllabus and 6 years relevant experience of which 4 years as an Engineering / Technical Assistant.

OR

G. C. E. A' Level with passes in 4 science subjects and 6 years relevant experience.

OR

NDT / JCT/ Equivalent with 3 years relevant

Experience in graphite and allied based industries or manufacturing industries and experience in similar capacity will be considered favorably.

##### 9.2 SalaryScale

MA2-2 - 2016: Rs. [30,310 - 10 x 300 - 7 x 350 - 4 x 600 - 20 x 710 - 52,360]

##### 9.3 Age Limit

Age should be not less than 18 years and not more than 42 years.

##### Every Applicant,

- i. Should be a citizen of Sri Lanka.
- ii. Physically and mentally fit to discharge the duties of the post well and to serve in any part of the Island.
- iii. Should be of excellent moral character.

##### Please Note

Except Items No. 1 & 2 Senior Manager (Administration) & Senior Manager (Finance), all the other vacancies are at Kurunegala, Dodangaslanda, Maduragoda graphite mines work site.

Experience in graphite and allied based industries or manufacturing industries and experience in similar capacity in private sector will be considered favourably.

This upper age limit will not apply to applicants who are already in Government Service/Corporations/Statutory Boards.

##### Other Benefits

1. Provident Fund Contribution of 10% by the employee and 15% by the Employer (inclusive of 3% to the E.T.F), Cost of Living Allowances, Travelling allowance and other statutory payments as per the government circulars. Monthly meal allowance based on daily attendance, Employees Insurance Scheme and Production based incentive scheme.
2. Applications from candidates in the Government Departments/ Corporations and Statutory Bodies should be forwarded through the Heads of the irrespective Institutions.
3. Please post your application with copies of the certificates to the following address on or before 26.03.2023 Mark the post, on the left hand top corner of the envelope.

Chairman,  
**KAHATAGAHA GRAPHITE LANKA LIMITED**  
561/3, Elvitigala Mawatha, Narahenpita,  
Colombo 05.