



NOTICE

**POST OF DEPUTY DIRECTOR (STRATEGY AND PARTNERSHIP) [PART TIME] AND
POST OF DEPUTY DIRECTOR (OPERATIONS AND ENGAGEMENT [PART TIME]
PERADENIYA UNIVERSITY RESEARCH AND GRANT OFFICE (PURGO)/
UNIVERSITY RESEARCH COUNCIL (URC)**

Applications are invited from Senior Academic Staff Members (Senior Lecturer Grade II or above) of the University of Peradeniya for the above post at Peradeniya University Research and Grant Office (PURGO).

The appointment will be for a period of three years and the Director will have to serve Peradeniya University Research and Grant Office a minimum of 15 hours per week.

The objectives of the PURGO are as follows:

- Growing the strength and diversity of research activities within the university
- Encouraging and developing collaborative cross-faculty and multidisciplinary research activities
- Creating a helpful working environment for conductive research
- Ensuring a global and local outlook for research via publicity and engagement
- Building effective relationships with national and international funders
- Developing a positive research culture
- Facilitating research equipment sharing and staff training
- Communicate important research-related information sharing via a monthly bulletin and through social media presence

Self made applications along with an updated CV and one page statement on how you would contribute towards the advancement of the Peradeniya University Research and Grant Office should be submitted to the Vice Chancellor on or before **15th February 2023**.

The duties and functions to be performed by the Deputy Directors are given in the annexure.

Please note that applications submitted after the deadline will not be considered.

A handwritten signature in blue ink, appearing to read 'K. Kalupahana', written over a horizontal line.

**VICE-CHANCELLOR
UNIVERSITY OF PERADENIYA**

Duties of the Deputy Director/Strategy and Partnership, PURGO

- Provide information and advice about funding opportunities,
- Coordinate major research initiatives,
- Initiate and administer Prizes and Awards,
- Administer internal research grant schemes that encompass early – career, multidisciplinary, travel, and other grants.
- Facilitate research contracts with funding bodies, industries, and the Government organizations,
- Draft/review and obtain approvals for partnership arrangements,
- Provide platforms for researchers to engage with the public, industries, and other scientific bodies,
- Device funding mechanism to promote outputs and outcomes and enhance their visibility (conference presence, article processing fees etc.),
- Coordinate with the 'Engagement and Communication Arm' to conduct showcase events and conferences, and enhance digital visibility to promote outputs and outcomes of research.

Duties of the Deputy Director/Operations and Engagement, PURGO

- Manage all the local and foreign grants from the pre-bidding stage to the closing,
- Organize learning events and providing advice on engaging and developing research impacts.
- Facilitate to communicate research outputs and outcomes through developing and managing digital channels, various events, etc.