

BANK OF CEYLON

The Bank of Ceylon, premier state owned commercial bank ranked among the top 1000 global banks, top 500 largest banks in the Asia Pacific Region and No.1 in Sri Lanka, is looking for a suitably qualified, experienced person to fill the vacancy for the following position :

CHIEF SECURITY OFFICER (CONTRACT BASIS)

⇒ Key Accountabilities

- 1) Assist the Head of Security by establishing and executing the security policy of the Bank and ensure the security of all members, all the Branches, extension offices and other units of the Bank inclusive of the Head Office.
- 2) Maintenance of Duty rosters for all security personnel and deploy of such personnel in the best possible way to safeguard the interest of the Bank.
- 3) Creation and maintain of discipline among security staff and improve the quality of the behavior of security staff in the Bank.
- 4) Conduct training programmes for upgrading the awareness of Security personnel inclusive of firearms training and to upgrade their physical fitness and mental alertness.
- 5) Supervise the duties of Provincial Deputy Chief Security Officers and co-ordinate/conduct conferences relating to Security issues with Outsourced Security Firms.
- 6) Optimum maintenance of inventory of Arms and Ammunition of the Bank.

⇒ Eligibility Criteria

☞ **Should be a citizen of Sri Lanka**

☞ **Experience :**

Should be a retired officer in the rank of :

- Major/Lieutenant Colonel / Colonel of Sri Lanka Army
OR
- Lieutenant Commander / Commander / Captain of Sri Lanka Navy
OR
- Squadron Leader / Wing Commander / Group Captain of Sri Lanka Air Force
OR
- Assistant Superintendent / Superintendent of Sri Lanka Police
- o Minimum of fifteen (15) years experience (Consecutive) in the Officer grades of Armed Forces or Police with clean track records.

☞ **Other Attributes :**

- o Bachelor's Degree / Masters in Defense Security obtained from a local or foreign university, recognized by UGC of Sri Lanka will be an added qualification
- o Possess excellent leadership, observation skills and communication skills.
- o Possess basic Computer skills.
- o Ability to operate the weapons such as rifles, shotgun and other small arms.
- o Certification obtained on Fire Emergency drill or acquired the First Aid Training will be an added advantage

☞ **Age :**

55 - 57 years as at the closing date of applications.

⇒ Terms and Conditions :

- o The contract period will be for three (03) years or until the employee reaches the age of 60 years, whichever earlier. The performance will be reviewed annually.
- o An attractive remuneration package will be offered based on the candidate's profile.
- o Should report to Head of Security of the Bank.

⇒ Selection Procedure :

By an interview for shortlisted candidates.

⇒ Application Procedure :

Send your updated curriculum vitae together with photocopies of all certificates covering the stipulated requirements, supportive documents to prove your experience and contact details of two non-related referees by registered post, with top left-hand corner of the envelope marked the post you have applied for, to the below address to reach us on or before 11.03.2023.

Any application not meeting the above required eligibility criteria as at the closing date or without photocopies of the supportive documents or received after closing date will be rejected without any further notice.

Chief Manager (Sourcing & Career Development)

Bank of Ceylon

26th Floor – Head Office

“BOC Square”

No. 01, Bank of Ceylon Mawatha,

Colombo 01.

- Any form of canvassing will lead to immediate disqualification.
- The Bank reserves the right to call only the short-listed candidates.
- The Bank reserves the right to decide the number of positions to be filled or postpone/ cancel the recruitment.



Head Office, BOC Square,
No.1, Bank of Ceylon Mawatha, Colombo 1.

