



NATIONAL INSURANCE TRUST FUND

VACANCIES

National Insurance Trust Fund Board (NITF) which comes under the purview of Ministry of Finance, Economic Stabilization & National Policies is a fully government owned entity responsible for implementation of schemes such as Aghahan Medical Insurance, Motor Insurance and the side re-insurer accepting Compulsory Reinsurance Session from the private insurers in insurance industry at the forefront with an enviable record innovation, growth and profitability achieved during its existence of over 16 years.

NITF seeks to recruit dynamic and self motivated individuals to be appointed for the following positions.

1. Assistant General Manager – Operations (HM 1-3)

External Candidates (1 or 2 below)

1. A Bachelor's Degree in Management/Administration or any other relevant degree which is recognized by the University Grants Commission of Sri Lanka

WITH

Postgraduate degree qualification (Masters) in the Management field

OR

Associate Membership from recognized professional chartered management institute which is relevant to the subject area of the post

AND

Minimum of 15 years experience at Managerial Level in a Corporation, Board or a reputed mercantile establishment

2. Full Membership of a recognized professional Chartered Institution in a related field to the post

AND

Minimum of 15 years experience at Managerial Level in a Corporation, Board or a reputed mercantile establishment

Internal Candidates (1 or 2 below)

1. Above qualifications

2. A minimum of five (5) years satisfactory service in Manager Category Grade I, in the subject area relevant to the post.

Salary Scale: HM 1-3 - 2016: Rs.86,865 - 15 x 2,270 - 120,915

Age: Should not be less than 35 years and not more than 55 years.

The upper age limit will not apply to the internal candidates.

2. Manager - Reinsurance & SRCC (HM 1-2)

External Candidates

A Bachelor's degree from a recognized university in Management / Administration / Science / Mathematics / Economics or related discipline

AND

Post graduate qualification (Masters)

OR

Associate Membership in Professional Insurance Body

WITH

Minimum of 15 years experience in related field, should be in managerial level in a Corporation, Board or a reputed mercantile establishment.

Internal Candidates (1 or 2 below)

1. Have obtained the qualifications required by the external candidates above

2. Completion of minimum five (5) years satisfactory service in a post in the Manager Category Grade I (MM) in the subject area relevant to the post.

Salary Scale: HM 1-2 - 2016: Rs. [80,295 - 15 x 2,270 - 114,345]

Age: Should not be less than 30 years and not more than 45 years. The upper age limit will not apply to the candidates who are already in public sector.

3. Manager - Underwriting (HM 1-2)

External Candidates

A Bachelor's degree from a recognized university in Management / Administration / Science / Mathematics / Economics or related discipline

AND

Post graduate qualification (Masters)

OR

Associate Membership in Professional Insurance Body

WITH

Minimum of 15 years experience in related field, should be in managerial level in a Corporation, Board or a reputed mercantile establishment.

Internal Candidates (1 or 2 below)

1. Have obtained the qualifications required by the external candidates above

2. Completion of minimum five (5) years satisfactory service in a post in the Manager Category Grade I (MM) in the subject area relevant to the post.

Salary Scale: HM 1-2 - 2016: Rs. [80,295 - 15 x 2,270 - 114,345]

Age: Age should not be less than 30 years and not more than 45 years. The upper age limit will not apply to the candidates who are already in public sector.

4. Manager - IT (HM 1-2)

External Candidates

A Bachelor's degree from a recognized university in Information Technology

AND

Post graduate qualification (Masters)

WITH

With minimum of 15 years experience in related field, should be in managerial level in a Corporation, Board or a reputed mercantile establishment.

Internal Candidates (1 or 2 below)

1. Have obtained the qualifications required by the external candidates above

2. Completion of minimum five (5) years satisfactory service in a post in the Manager Category Grade I (MM) in the subject area relevant to the post.

Salary Scale: HM 1-2 - 2016: Rs. [80,295 - 15 x 2,270 - 114,345]

Age: Age should not be less than 30 years and not more than 45 years. The upper age limit will not apply to the candidates who are already in public sector.

5. Actuarial Manager (MM 1-2)

External Candidates

A Bachelor's Degree in Actuarial Science/Mathematics/ Statistics or any other relevant degree which is recognized by the University Grants Commission of Sri Lanka

AND

A minimum of one year post qualifying experience in the relevant field to the post, after obtaining the first degree.

Internal Candidates (1 or 2 below)

1. Having obtained the qualifications required by the external candidates above

2. Completion of minimum five (05) years satisfactory service in a post in the Junior Manager (JM) Category, in the subject area relevant to the post.

Salary Scale: MM 1-2 - 2016: Rs. [54,550 - 10 x 1,375 - 15 x 1,910 - 96,950]

Age: Should not be less than 22 years and not more than 45 years. The upper age limit will not apply to the internal candidates.

6. Assistant Manager – Legal and Board Secretary (MM 1-2)

External Candidates

A degree in Law which is recognized by the University Grants Commission of Sri Lanka WITH an Attorney at Law

AND

A minimum of one year post qualifying experience in Public Service, a Corporation, Statutory Board/ Institution or a reputed Private Institution

Internal Candidates (1 or 2 below)

1. Having obtained the qualifications required by the external candidates above

2. Completion of minimum five (05) years satisfactory service in a post in the Junior Manager (JM) Category, in the subject area relevant to the post.

Salary Scale: MM 1-2 - 2016: Rs. [54,550 - 10 x 1,375 - 15 x 1,910 - 96,950]

Age: Should not be less than 22 years and not more than 45 years. The upper age limit will not apply to the internal candidates

7. Assistant Manager - Internal Audit (MM 1-2)

External Candidates (1 or 2 below)

1. A degree in Accountancy, Commerce, Finance, Finance Management, Business Administration or Business Management which is recognized by the University Grants Commission of Sri Lanka.

AND

A minimum of one year post qualifying experience in the relevant field to the Post, after obtaining the first degree.

2. Having passed the Intermediate Examination of a recognized professional Chartered Institute, of which the subject area is relevant to the post

AND

A minimum of one year post qualifying experience in the relevant field to the post.

Internal Candidates (1 or 2 below)

1. Having obtained the qualifications required by the external candidates above

2. Completion of minimum five (05) years satisfactory service in a post in the Junior Manager (JM) Category, in the subject area relevant to the post.

Salary Scale: MM 1-2 - 2016: Rs. [54,550 - 10 x 1,375 - 15 x 1,910 - 96,950]

Age: Should not be less than 22 years and not more than 45 years. The upper age limit will not apply to the internal candidates.

8. Procurement Officer (JM 1-1)

External Candidates:

A degree in Business Administration, Commerce, Finance, Marketing, Accountancy, Transport & Logistic Management, Supply Chain Management or Management of which is recognized by the University Grants Commission of Sri Lanka.

Internal Candidates (1 or 2 below)

1. Having obtained the qualifications required by the external candidates above.

2. Completion of minimum five (05) years satisfactory service in a post of the "Management Assistant-Non Technological" (MA 1) Grade II in the subject area relevant to the post.

Salary Scale: JM 1-1 - 2016: Rs. [42,600 - 10 x 735 - 18 x 1,135 - 70,580]

Age: Should not be less than 22 years and not more than 45 years. The upper age limit will not apply to the internal candidates.

9. Compliance Officer (JM 1-1)

External Candidates:

A Degree in Business Management, Public Administration, Business Administration, Human Resource Management, Management Studies or Laws which is recognized by the University Grants Commission of Sri Lanka.

Internal Candidates (1 or 2 below)

1. Having obtained the qualifications required by the external candidates above.

2. Completion of minimum five (05) years satisfactory service in a post of the "Management Assistant-Non Technological" (MA 1) Grade II in the subject area relevant to the post.

Salary Scale: JM 1-1 - 2016: Rs. [42,600 - 10 x 735 - 18 x 1,135 - 70,580]

Age: Should not be less than 22 years and not more than 45 years. The upper age limit will not apply to the internal candidates.

NATURE OF APPOINTMENT

Permanent with entitlement to Employees' Provident Fund and Employees' Trust Fund

All applicants,

- Should be a citizen of Sri Lanka.
- Should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the island.
- Should be of excellent moral character.

APPLICATIONS

- Application should be forwarded including Bio - Data, names and addresses of two non-related referees, details of Educational Qualifications, Professional Qualifications and with copies of certificates in proof of the qualifications. Further, those who are already in employment in Government / Corporations/ Statutory Boards should forward their applications through Heads of Institutions.
- Relevant post should be marked on left hand top corner of the envelope containing applications.
- All applications should be addressed to Chief Executive Officer, National Insurance Trust Fund Board, No 95, Sir Chittampalam A Gardiner Mawatha, Colombo 02 by registered post to reach on or before 13.02.2023. Late applications will be rejected.



Chief Executive Officer
National Insurance Trust Fund Board,
No. 95, Sir Chittampalam A Gardiner Mawatha,
Colombo 02.