



THE OPEN UNIVERSITY OF SRI LANKA

FACULTY OF Management Studies

VACANCY (08 Vacancies)

POST OF ACADEMIC COORDINATOR (On Contract) for Central Campus and Regional / Study Centers

Applications are invited for suitability qualified candidates up to 07th February 2023.

Qualifications:

- The applicants should hold a Bachelor (Hons) degree in Management/Administration/ Marketing/Accounting/ Human Resource Management / Management Information System or any other related area with a class from a recognized university.
- Experience in academia and/ or administration, Knowledge on Moodle or related platforms would be added advantages.
- Ability to use MS office Packages.
- Ability to work flexible hours, depending on the requirements of the Faculty.
- Fluency in English and Sinhala, Tamil language proficiency will be an Advantage

If you are interested please forward your application (CV) to arfms@ou.ac.lk on or before **07th February 2023.**

Qualified applicants will be called for an Interview.

The decision of the University shall be the final and Conclusive.

(Please state the post in the subject of the email)

Senior Assistant Registrar / Faculty of Management Studies.

The Open University of Sri Lanka.

Nawala, Nugegoda.

Contact Number: 011 2881 255

24.01.2023