

National Salt Limited

Ministry of Industries

National Salt Limited is a Government owned company comes under the purview of Ministry of Industries. Applications are invited for the following posts on permanent basis to work at Colombo-Head Office and at our Salterns located in Mannar and Elephantpass (Kilinochchi)

Manager - Administration – (MM I-I) (01 Position-Head Office, Colombo)

Required Qualifications :

External Candidates :

1. A Degree in Human Resource Management/ Business Administration / Public Management/ Business Management / Public Administration which is recognized by the U.G.C. and minimum of one (1) year post qualifying experience in public service, a corporation, statutory board / institution or a reputed private institution after obtaining the degree.

Internal Candidates :

1. Having obtained the qualifications required by the external candidates above.

OR

2. Completion of minimum five (05) years satisfactory service in a post of the Junior Manager (JM 1-1) category, in the subject area relevant to the post.

Salary Scale - MM 1 -1 - 2016 Rs. (53,175-10 x 1,375-15x1,910-95,575) & other government approved allowances such as Cost of Living of Rs. 7800 and Special Allowance of Rs. 5000.

Manager – Cost Accounting – (MM I-I) (01 Position-Head Office, Colombo)

Required Qualifications :

External Candidates :

1. A Degree in Accountancy / Commerce / Business Management / Business Administration which is recognized by the U.G.C. and minimum of one (1) year post qualifying experience in public service, a corporation, statutory board / institution or a reputed private institution after obtaining the degree.

OR

2. Having passed the Intermediate Examination of a recognized professional Chartered Institute of which the subject area is relevant to the post and a minimum of one (01) year post qualifying experience in the relevant field to the post

Internal Candidates :

1. Having obtained the qualifications required by the external candidates above

OR

2. Completion of minimum five (05) years satisfactory service in a post of the Junior Manager (JM 1-1) category, in the subject area relevant to the post

Salary Scale - MM 1-1 - 2016 Rs. (53,175-10x1,375-15x1,910-95,575) & other government approved allowances such as Cost of Living of Rs. 7800 and Special Allowance of Rs. 5000.

Assistant Manager - Saltern (JM I-I) (02 Positions - at Elephantpass, Killinochchi)

Required Qualifications :

External Candidates :

1. Degree in Science /Management/NVQ level-7 in relevant field OR NVQ level-6 certificate in relevant field with five (5) years of experience OR NVQ Level 5 certificate with ten (10) years of experience in relevant field

Internal candidates :

1. Having obtained the qualifications required by the external candidates above.

OR

2. Completion of minimum five (05) years of satisfactory service in a post of the Management Assistant Technological (MA 2) Grade II, in the subject area relevant to the post

Salary Scale - JM 1-1-2016 Rs. (42,600-10x755-18x1,135-70,580) & other government approved allowances such as Cost of Living of Rs. 7800 and Special Allowance of Rs. 5000.

Assistant Manager- Quality Control (JM I-I)

(01 Position- at Mannar)

Required Qualifications :

External Candidates :

1. Degree in Science /Management/NVQ level-7 certificate in Quality Control OR NVQ level-6 certificate in Quality Management with five (5) years of experience in relevant field OR NVQ Level 5 certificate in Quality Management with ten (10) years of experience in relevant field

Internal candidates :

1. Having obtained the qualifications required by the external candidates above.

OR

2. Completion of minimum five (05) years of satisfactory service in a post of the Management Assistant Technological (MA 2) Grade II, in the subject area relevant to the post

Salary Scale - JM 1-1-2016 Rs. (42,600-10x755-18x1,135-70,580) & other Government approved allowances such as Cost of Living of Rs. 7800 and Special Allowance of Rs. 5000.

Saltern Officer - (MA 2-1)

(01 Position - at Elephantpass, Killinochchi)

Required Qualifications :

External Candidates :

1. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 5 issued by a Technical / Vocational Training Institute accepted by the Tertiary and Vocational Education Commission

Internal candidates :

1. Having obtained the qualifications required by the external candidates above.

OR

2. Pass in advanced level and three years experience as a PL-3 officer relevant to the field

Salary Scale - JM 1-1-2016 Rs. (30,310-10x300-7x350-4x495-20x660-50,940) & other government approved allowances such as Cost of Living Rs. 7800 and Special Allowance Rs. 5000.

Management Assistant - (MA I-I) (On Permanent basis)

02 Positions for Finance Division Colombo

01 Position for Finance Division Elephantpass and
01 position for IT Department, Colombo

Required primary qualifications :

External Candidates :

1. Having passed the G.C.E. (O/L) examination in six subjects in one sitting with credit passes for four subjects including

- Sinhala / Tamil
- English language (if necessary to the post)
- Maths

2. Having passed three subjects (other than the General Paper) at the G.C.E. (A/L) examination, and Typing/ Computer knowledge in the relevant field

Internal Candidates :

Employees of the categories of Primary Level - Skilled Primary Level - Semi skilled and Primary Level - Unskilled who possess the following qualifications are eligible to apply.

Educational :

Having passed the G.C.E. (O/L) examination in six subjects with credit passes for four subjects including

- Sinhala / Tamil
- English language (if necessary to the post)
- Maths

And

Having completed a minimum of five (05) years satisfactory service in a permanent post under the above employee category.

Note : In addition to the above primary qualifications;

- The candidates who wish to apply for the Finance Division must have accounts as a subject in Advanced Level commerce stream. Completion of AAT and any other accounts Packages would be considered as added advantage.
- Candidates who wish to apply for IT Department must have Diploma in IT field.

Salary Scale - MA I-I - GR-III-2016-Rs.(27,910-10x300-7x350-4x495-20x660-48,540) & other government approved allowances such as Cost of Living of Rs. 7800 and Special Allowance of Rs. 5000.

Supervisor - (PL-3)

(04 Positions-On Permanent basis at
Elephantpass, Killinochchi and
Mannar Salterns)

Required qualifications :

Vocational :

Having obtained proficiency certificate not below than the National Vocational Qualifications Level four (04) issued by a Technical / Vocational Training Institute accepted by the Tertiary and Vocational Education Commission relevant to the function of each post

Internal Candidates :

1. Having obtained the qualifications required by the external candidates above

OR

2. Employees in Primary Level Semi Skilled (PL-2) or unskilled (PL-1) who have completed a minimum of five (05) years working experience in the relevant field with the skills not below than the National Vocational Qualification Level two (02) proven at a trade test.

Salary Scale - PL-3 -2016-Rs. (26,290-10x270-10x300-10x330-12x350-39,490) & other government approved allowances such as Cost of Living of Rs. 7800 and Special Allowance of Rs. 5000.

General :

Age Limit for Permanent Cadre :

Age should be not less than 18 years and not more than 45 years. The upper age limit will not apply to the internal candidates or permanent government officers.

Other :

Every applicant,

- i. Should be a citizen of Sri Lanka
- ii. Should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the Island
- iii. Should be of excellent moral character (The probation period will be three years.)

Please post your CV with copies of the certificates by registered post to :

Chairman

**National Salt Ltd,
Ministry of Industries**

**No. 561/3, Elvitigala Mawatha, Colombo-05
on or before 10.01.2023**

Title of the position should be mentioned at the left hand corner of the envelope.

Only short-listed candidates will be called for the interview.