



**POST OF EXECUTIVE (FINANCE) –
GRADE III – CLASS III**

Eligibility Requirements

1. Candidates should be citizens of Sri Lanka.
2. Educational / Professional Qualifications

A fully qualified member of the Institute of Chartered Accountants of Sri Lanka (ICASL)/ Chartered Institute of Management Accountants (CIMA)/ The Association of Chartered Certified Accountants (ACCA)/Institute of Certified Management Accountants of Sri Lanka (CMA).

A degree in Finance/Accountancy/Commerce/Business/Public Administration/ Mathematics from a university recognized by the University Grants Commission of Sri Lanka will be an added qualification.

3. Experience

A minimum 3 years experience in an Audit Firm or in a Finance Department of a reputed organization .

4. Age Limit

Below 45 years. (No age limit for internal candidates).

Roles and Responsibilities

- Submission of compliance reports to the regulatory authorities
- Finalization of Annual Accounts
- Preparation of budget, monitoring of Action Plan and submission of periodical management information

Other Skills and Competencies

- Sound knowledge in SLFRS, especially on financial instruments / loan impairment
- Hands on experience in taxation and preparation of monthly, quarterly, and annual tax computations
- Knowledge in Risk and Governance practices
- Should possess well developed interpersonal and management skills to liaise effectively at all levels of management
- Should also possess a proven track record and be a team player and have the ability to work in a computerized environment.
- Commitment to deadlines is essential

Terms of employment

- This position will be on permanent basis subject to a probationary period of one year.

Remuneration

- Rs. 62,060 – 81,660
980 X 20

The initial monthly gross salary will be Rs.150,532/- approximately with attractive Fringe Benefits.

POST OF ASST. DEALER - GRADE IV

This position is to execute dealing transactions in Listed Equities/fixed Income Securities/Foreign Exchange (FX) to enhance the profitability and to minimize the market risk exposure of the Bank

Eligibility Requirements

1. Candidates should be citizens of Sri Lanka.
2. Educational / Professional Qualifications

• Dealing Certificate or the operations certificate offered by the Financial Market Association (ACI)

OR

• Certificate in Treasury & Foreign Exchange Operations offered by Central Bank of Sri Lanka

OR

• Diploma in Treasury & Risk management from the Institute of Bankers of Sri Lanka

OR

• Membership in the Institute of Chartered Financial Analyst

Bachelor's Degree in Management / Mathematics / Accounting / Finance / Economics / Statistics from a UGC recognized university or equivalent professional qualification will be an added advantage

3. Experience

Minimum 2 years experience either in Dealing of listed Equities /Fixed Income securities / Foreign Exchange or in Treasury operations at a Bank/Primary Dealer Company/Stock Broking Firm

AND

Should possess up to date working knowledge in Bloomberg & Reuters

4. Age Limit - Below 35 years

The applicants should possess excellent communication skills in English.

Roles and responsibilities

- Execute dealing in listed equity shares/fixed income securities/foreign exchange within Board approved Risk Limits
- Assist the Executive Dealer to manage the investment and trading portfolios of the Bank
- Market Monitoring and valuation of equities/ securities for dealing and managing risk
- Adhere to the Treasury Code of Conduct at all time

Terms of employment

This position will be on permanent basis subject to a probationary period of one year.

Remuneration

- Rs. 54,635 – 69,635
750 X 20

The initial monthly gross salary will be Rs.140,731/- approximately and Dealer Allowance applicable to Asst. Dealer.

**POST OF DEALER
(FIXED INCOME SECURITIES)
- GRADE III CLASS III**

Eligibility Requirements

1. Candidates should be citizens of Sri Lanka.
2. Educational / Professional Qualifications

• Degree in Accounting/Finance/Management or passed finalist of the Chartered Institute of Management Accountants (CIMA)

And

• Dealing certificate offered by the Central Bank of Sri Lanka

Preference will be given to the candidates who possess Chartered Financial Analyst (CFA)-Part II.

3. Work Experience

Minimum three years' experience in dealing in fixed income securities at a reputed

Financial Institution, ALM desk of Treasury or at a Primary Dealer

4. Age Limit

- Below 35 years

Roles & Responsibilities

- Study varying market trends, analyze current market conditions, and research fixed income opportunities.
- Analyze fixed-income securities and make recommendations on possible investment opportunities.
- Trading in Government Security Market to capitalize market opportunities and to achieve the set profit targets.
- Interact with treasury corporate clients on a regular basis and sell treasury products.
- Update the management of the market movements and forecast to assist decision making

Special Skills

- Ability to analyze trends in the market to decide the strategies.
- Maintain cordial relationship with market participants.
- Working skills for using Bloomberg and Reuter Dealing Systems

Terms of Appointment

This position will be on permanent basis subject to a probationary period of one year.

Remuneration

- Rs. 62,060 – 81,660
(980 X 20)

The initial monthly gross salary will be Rs. 150,532/- approximately and the dealing allowance.

**POST OF RESEARCH ANALYST
- GRADE III CLASS II**

The Bank is looking for a dynamic, business-oriented, and proactive person who possesses the specified qualifications and experience to join as Research Analyst to identify the market opportunities and strengthen the dealing and investment activities of the Treasury Division of the Bank.

Eligibility Requirements

1. Candidates should be citizens of Sri Lanka.
2. Educational / Professional Qualifications

Bachelor's degree in Management/Accounting/ Finance/Economics/Statistics from a UGC recognized university or passed finalist of the Chartered Institute of Management Accountants (CIMA)/Institute of Chartered Accountants of Sri Lanka (ICASL)/The Association of Chartered Certified Accountants (ACCA)/Chartered Financial Analyst (CFA)

3. Experience

Minimum 3 years work experience in a Bank/ Research & Rating Agency/ Primary Dealer Company or a Stockbroker Firm out of which 1 year experience is in researching/ statistical analysis/ corporate finance/ forecasting.

4. Age Limit

- Below 35 years

Skills and Competencies

- Strong analytical skills
- Attention to detail and commitment to accuracy
- Excellent communication skills in both verbal and written English
- Advanced knowledge in Computer literacy
- Should be logical and quantitative with special focus on the finance industry

Roles and responsibilities

- Monitoring, researching, analyzing, interpreting, and presenting data related to local and international financial markets, macro and micro economic indicators, market implication on local and foreign news and the banking industry to identify trends & forecast future market conditions
- Monitor and collect data on respective market performance, local and international and macro and micro economic conditions
- Perform qualitative and quantitative research on collected data
- Keep up-to-date knowledge of the industry and the market being researched

- Create clear and useful reports on market information and gather valuable insights for use of the Treasury in investing and trading fixed income securities, Equities and foreign exchange and other related markets

Terms of Employment

This position will be on permanent basis subject to a probationary period of one year.

Remuneration

- Rs. 79,740 – 109,740
(1500 X 20)

The initial monthly gross salary will be Rs. 173,869/- (approximately).

**POST OF MANAGER - ASSETS &
LIABILITY MANAGEMENT
- GRADE III CLASS I**

The Bank is looking for a dynamic, business-oriented, and self-motivated person who possesses the specified qualifications and experience to join the ALM team of the Bank's Treasury Division as the Manager-Assets & Liability Management.

Eligibility Requirements

1. Candidates should be citizens of Sri Lanka.
2. Educational / Professional Qualifications

Bachelor's degree in Finance, Mathematics, Statistics, Economics from a UGC recognized university or passed finalist of the Chartered Institute of Management Accountants (CIMA)/Institute of Chartered Accountants of Sri Lanka (ICASL)/The Association of Chartered Certified Accountants (ACCA)/Chartered Financial Analyst (CFA)

AND

Diploma in Treasury & Foreign Exchange operations offered by IBSL, or Certificate in Treasury & Foreign Exchange operations offered by CBSL or any other equivalent qualification accepted by CBSL.

3. Experience

Minimum 4 years work experience in a Banking / Financial sector out of which 2 years experience is in the Assets & Liability Management

4. Age Limit

- Below 40 years

Skills and Competencies

- Strong analytical and problem-solving skills
- Should be proactive and have the ability to work under pressure
- Excellent communication and presentation skills
- Advanced knowledge in Computer literacy with proficiency in MS Excel

Roles and responsibilities

- Perform comprehensive analysis on Bank's Balance sheet to identify and assess the asset liability strategy of the Bank
- Monitor and report mismatches in rate sensitive assets, maturity gaps, impact of potential short- and long-term changes in interest rates & currency rates and produce and present timely and insightful reporting for the ALCO/Management decision making
- Continuous analysis of interest rates offered/ received for assets & liabilities of the Bank to evaluate the Bank's pricing strategies in terms of the short term and long-term changes in interest rates and macro and micro economic conditions
- Conduct robust and comprehensive balance sheet analysis to identify asset liability mismatches, liquidity and funding gaps, interest rate profiles of each balance sheet categories and foreign currency exposure of the Bank
- Develop scenario analysis to measure impact on Bank's liquidity position, net interest margin and profitability by changes in Bank specific and market specific factors
- Produce and present timely and insightful reporting for the Management decision making

Terms of Employment

This position will be on permanent basis subject to a probationary period of one year.

Remuneration

- Rs. 97,410 – 139,810
(2,120 X 20)

The initial monthly gross salary will be Rs. 197,194/- (approximately).

The applicants selected for the above posts will enjoy fringe benefits of medical assistance scheme, housing loan/ other staff loans at concessionary rates of interest, superannuation scheme with both Provident Fund and ETF benefits and non-contributory pension scheme.

SUBMISSION OF APPLICATIONS

Applicants must use our standard application form which is available in the National Savings Bank Website www.nsb.lk. Applications should be sent under Registered Cover to reach the undersigned on or before **20.12.2022**. An applicant cannot use any other channel in forwarding the application.

Photocopies of the educational/professional & experience certificates should be attached together with the application. Applicants who fail to attach the relevant certificates will not be called for interviews.

Any form of canvassing will lead to immediate disqualification and the Bank reserves the right to call only the short-listed candidates.

The post applied for should be stated on the top left hand corner of the envelope.

**Deputy General Manager (HRD)
HRD Division,
National Savings Bank,
Head Office, Colombo 3.**



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www.nsb.lk

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