

Pan Asia Bank, The Truly Sri Lankan bank, with over twenty-seven years of presence in the Banking Industry is on an ambitious growth trajectory.

The Truly Sri Lankan Bank, recognized at the National Business Excellence Awards organized by the National Chamber of Commerce of Sri Lanka with two prestigious awards, Runner-up Award for the Banking sector and the Merit Award for Corporate Governance categories. These awards are a testament to strong financial/business fundamentals and how well the bank has laid a framework to mitigate any risks. In addition, Pan Asia Bank was also selected by LMD as one of the top 15 'Most Awarded Entities' in Sri Lanka.

We are looking to handpick a dynamic, results-oriented and highly motivated individual to join us on this exciting journey and to make a positive contribution as a valued member of our growing organization.

EXECUTIVE – TALENT MANAGEMENT AND HR AUDIT (Human Resources Department)

Job Profile:

Talent Management

- Manage and maintain staff cadre based on movements/placements
- Assist to prepare the Man power plan of the Bank
- Assist in internal promotion process
- Identify potential candidates for all Core Banking positions/critical positions in the Bank
- Work along with Learning and Development Team and develop talent for future requirements
- Map talent for future requirements and create necessary databases
- Assist in implementing staff movements/ placements/ rotations

Audit and Compliance

- Submit periodic reports/ papers to management and other regulatory authorities on time
- Attend to Compliance/ Audit related queries and be in line with the Compliance Tracker
- Assist in reviewing of policies, procedures and circular instructions in order to update the HR process flow manual

Candidate Prerequisites:

- Degree or any other full/part professional qualification in Human Resource Management from a recognized institution
- Minimum of 3-5 years work experience in a similar capacity
- Must be ready to work under pressure with positive attitudes
- Excellent oral and written communication skills
- Excellent interpersonal and negotiation skills
- Good knowledge in MS Office packages
- Should be below 30 years of age

Remuneration:

The successful candidates will be provided with an attractive remuneration package including fringe benefits, commensurate with industry standard.

Please forward your resume within 07 days of this advertisement, stating contact details of two non-related referees, to careers@pabcbank.com indicating the position applied for in the "Subject" line. Information forwarded by you shall be treated strictly confidential and referees shall be contacted with your consent.

**Head of Human Resources,
Pan Asia Banking Corporation PLC,
No 450, Galle Road, Colombo 03**