

Terms of Reference for the Deputy Director – Social Policy Analysis and Research Centre (SPARC), University of Colombo

The Deputy Director position at Social Policy Analysis and Research Centre (SPARC), University of Colombo, Sri Lanka is a part-time position, for a period of three years. The following include the specific tasks/ responsibilities of the selected individual:

The Deputy Director,

- i. Shall be to assist the Director to perform specific functions delegated by the Director and to represent the Director in statutory meetings whenever the Director is unable to attend such meetings.
- ii. Shall also oversee the day-to-day administration of the Centre.