

# NOTICE



## Applications are hereby invited from Sri Lankan applicants for the following posts, that are vacant at the Sri Lanka Ayurvedic Drugs Corporation



### 01. Assistant General Manager (Marketing) – Senior Management Service Category (HM 1-1) – 01 Post

HM 1-1 – Rs. 80,295 – 15 x 2270 – 114,345/-

Also entitled to the government approved allowances and the allowances paid by the Corporation.

Starting salary as at 01.01.2022 is Rs. 80,295/-

#### Qualifications

##### External Applicants

A degree obtained in Marketing Management / Business Administration / Business Management / B.Com recognized by the University Grants Commission

With

Should have obtained a postgraduate degree (Masters) in the relevant field or should have obtained an Associate Membership in a recognized Chartered Professional Institute compatible to the subject field relevant to the post

And

At least fifteen (15) years experience in the relevant field in a “Manager Level” post in Government, Government Corporation, Board, Statutory Institution or reputed private institution

##### Internal Applicants (1 or 2 below)

1. Should have fulfilled the qualifications mentioned above for the external applicants
2. Should have completed a satisfactory service period of at least five (05) years in the relevant subject field in a Grade 1 post in the Management Service (MM) Category

**Age :** Should be not less than 35 years and not more than 55 years. Maximum age limit is not applicable to the internal applicants.

### 02. Assistant General Manager (Human Resources and Administration) – Senior Management Service Category (HM 1-1) – 01 Post

HM 1-1 – Rs. 80,295 – 15 x 2270 – 114,345/-

Also entitled to the government approved allowances and the allowances paid by the Corporation.

Starting salary as at 01.01.2022 is Rs. 80,295/-

#### Qualifications

##### External Applicants

A degree obtained in Human Resources Management / Law / Business Management / Public Administration / Business Administration recognized by the University Grants Commission

With

Should have obtained a postgraduate degree (Masters) in the relevant field or should have obtained an Associate Membership in a recognized Chartered Professional Institute compatible to the subject field relevant to the post

And

At least fifteen (15) years experience in the relevant field in a “Manager Level” post in Government, Government Corporation, Board, Statutory Institution or reputed private institution

##### Internal Applicants (1 or 2 below)

3. Should have fulfilled the qualifications mentioned above for the external applicants
4. Should have completed a satisfactory service period of at least five (05) years in the relevant subject field in a Grade 1 post in the Management Service (MM) Category

**Age :** Should be not less than 35 years and not more than 55 years. Maximum age limit is not applicable to the internal applicants.

#### Others

##### Every applicant

- a. Should be a citizen of Sri Lanka
- b. Should be mentally and physically fit to discharge the duties entrusted to the post and to serve in any part of the island.
- c. Should have an excellent moral character

#### Method of Recruitment

Recruitments will be made according to the recruitment procedure of the corporation through a structured interview held by a Board of interviewers, appointed by the competent authority of appointments.

Appointees should have to contribute 8% and employer 12% of the salary to Employees Provident Fund (EPF) and in addition to the above the employer will pay 3% of the salary to Employees Trust Fund (ETF).

Applications from the officers employed in Government Departments, State Corporations and statutory boards should be forwarded through their respective heads of the Departments / Institutions. Complete bio data (CV) of the applicants, together with certified photocopies of the relevant certificates, should be submitted attached to applications. Applications sans certified photocopies of the certificates, will be rejected.

Self-prepared applications addressed to the “**Chairman, Sri Lanka Ayurvedic Drugs Corporation (SLADC), No. 94, Old Kottawa Road, Nawinna, Maharagama**” should be sent by registered post, or email / to : email address : **sladcvacancies@gmail.com** to be received on or before **23.12.2022**. The contact telephone No. of the applicant, and names, addresses and contact telephone Nos. of two non related referees should be indicated in the application.

The post applied for should be mentioned clearly on the top left hand corner of envelope, enclosing applications and in the email message sent by the applicant.

If applying for more than one post, separate applications should be submitted.

The corporation shall not bear any responsibility regarding the applications misplaced or delayed while in post or otherwise.

**Chairman,  
Sri Lanka Ayurvedic Drugs Corporation**