



*Airport & Aviation Services (Sri Lanka) (Private) Limited*



**We are looking for highly motivated individuals with Right attitudes to fill the following vacancies.**

## **POST OF TRAINEE AERONAUTICAL INFORMATION MANAGEMENT OFFICER**

**Job Scope** : Aeronautical Information Management Officer shall accountable to ensure the flow of aeronautical data and aeronautical information necessary for global air traffic management (ATM) system safety, regularity, economy and efficiency in an environmentally sustainable manner in compliance ICAO Standards and Recommended Practices within the area of the responsibility of the State.

**Key Responsibilities** :

- Publication of Aeronautical Information Services Products
- Processing, Editing and Publishing Aeronautical Charts.
- Originating NOTAM and handling incoming NOTAMs of foreign countries
- Acceptance/Activation of Flight Plans
- Flight Briefing
- Originating Air Traffic Services Messages
- Plan/Update and Administrate National Aeronautical Data Base (AIXM)

**Qualifications** : a) Should possess BSc. Degree in Mathematics/ Physics/ Computer Science/ IT/ GIS/ Meteorology from a university recognized by U.G.C

**And**

b) Should have passed the GCE (A/L) Examination or equivalent examination in 03 subjects including Combined Mathematics and Physics.

**And**

c) Should have possessed Credit Pass for English Language at the GCE (O/L) Examination or equivalent examination.

d) Candidates should be able to converse fluently in English Language.

Preference will be given for candidates who have possessed Diploma in Aviation conducted by Sri Lanka Airport & Aviation Academy of Airport & Aviation Services (SL) (Private) Ltd and Computer Literacy.

**Age** : Should be less than 30 years on the closing date for applications

**Salary** : The selectees will receive an attractive remuneration. In addition to that, the selectees will receive attractive fringe benefits when made permanent.

**Method of Selection** : Selection will be made after an English Written Test, Voice Test, Aptitude Test, Interview and a Medical Examination

**General:**

**NOTE:** The selected candidates will be required to undergo a training programme of six months conducted by the Company and enter in to an agreement/Bond to serve the Company for a period determined by the Company on completion of training programme.

The Selected candidates will have to perform duties at any Airport in any part of the Island as and when necessary.

If you are interested and possess the relevant qualifications, please send in your resume prepared according to the specimen application given in our Website with copies of the relevant certificates to the following address on or before **December 01, 2022 by registered post or courier service.** Please indicate the post applied for on the top left hand corner of the envelope.

**Please note that the applications without the copies of the relevant certificates and forwarded in other modes and not in accordance with the specimen given in our Website will be rejected.**

Whilst thanking you for your interest in joining us, please note that only qualified candidates will be notified at all stages of the selection process.

**CHAIRMAN  
AIRPORT & AVIATION SERVICES (SRI LANKA) (PRIVATE) LIMITED  
BANDARANAIKE INTERNATIONAL AIRPORT  
KATUNAYAKE**

**18/11/2022**