

(For office use only)

**Limited Competitive Examination for Recruitment to the post in Grade III of Provincial
Internal Audit Officers to Central Provincial Public Service - 2022**

Medium Applied for:

Sinhala -1

Tamil -2

English - 3

(Indicate the relevant code in the cage)

Town No	Town
1	
2	

(Town in which you intend to sit for the examination as per recruitment notification, it will not allowed to change later)

1. 1.1 Full Name (in English capital letters) :

.....

1.2 Full Name (in Sinhala/ Tamil) :

.....

1.3 Name with initials (in English capital letters) :

.....

2. Place of work and Address:

2.1. Name and address of office/Department/Institution (in English capital letters):

.....

.....

2.2. Name and address of office/Department/Institution (in Sinhala/ Tamil):

.....

.....

2.3. Official email address of the place of work:

(As to send the admission card)

3. 3.1 Sex :- (Male- 0, Female – 01)

(Indicate the relevant code in the cage)

3.2. Date of Birth: year

Month

Day

3.3. National Identity Card No.

3.4. Mobile No.

3.5. Permanent residential district:

4. Service particulars :

- 4.1. Name of the institute in which you are serving at present:
-
- 4.2. Ministry or Department to which it belongs:
-
- 4.3. Name of the office and the head of institute where your personal file is maintained:
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- 4.4. Post held at present:
- 4.5. Date of appointment to the present post:
- 4.6. Whether the present post is permanent or temporary? :
- 4.7. Whether confirmed in the present post? :
- 4.8. The date on which you qualified for confirmation in service:
- 4.9. Reference number and date of the letter issued confirming in present post:
-
- 4.10. Present annual salary (consolidated):
- 4.11. Salary scale (Salary Code as per P.A. Circular No. 03/2016 dated 25.02.2016):-
.....
- 4.12. Whether the present appointment is pensionable:
- 4.13. Period of service in the present post as at 28.11.2022:

5. Educational qualifications

Institution	course followed	time period	Grade	certificate No and date

6. Particulars of the receipt obtained for the examination fee:
- 6.1. Divisional Secretary Office to which the payment was made:
- 6.2. Receipt number and date:
- 6.3. Amount paid:

Affix the blue colour receipt in this cage firmly

I do hereby declare that the information furnished here by me true and correct. I am also aware that if any particulars contained herein are found to be false or incorrect before appointment, I am liable to be disqualified before selection or to be dismissed if such detection is made after selection. Furthermore, I agree to be bound by rules and regulations and decisions taken of issuing of results imposed by the Central Provincial Public Service Commission regarding the conducting of the examination.

Date:

.....
Signature of the applicant
(In the presence of the Head of Department)

Note – The applicant should place his/her signature in the presence of the Head of Department or an officer authorized to sign on behalf of the Head of Department.

Attestation of Applicant’s Signature:

I do hereby certify that Mr./Mrs./Miss,
who serves in this office is personally known to me and he/she placed his/her signature in my
presence on

Date: -

.....
Signature and the official stamp of the
of the person attesting

Name :

Designation :

Address :

Certificate of the Head of Department

I do hereby certify that

1. this applicant (Mr./Mrs./Miss.) is an employee of this institute
2. he/she is holding a permanent post
3. he/she has been confirmed in a permanent post as at 28.11.2022
4. he/she has been issued a letter confirming in a permanent post
5. he/she has completed at least **5/ 10** years of active and satisfactory service period possessing at above the satisfactory performance level
6. he/she is drawing a salary / or is on a scale of salary which is within the limits prescribed in para 2.0 of the notification
7. he/ she has not been subjected to any disciplinary punishment as per the provisions of Public Service Commission Circular No: 01/2020 as at 28.11.2022
8. he/she could be released from the present post, if selected for an appointment on the results of this examination ;
9. he/she has paid the examination fee of Rs. 600 and pasted the receipt on the application
10. the particulars given in the application have been checked with records available in this departments and that he/she is eligible to sit this examination according to the regulations prescribed in the notification relating to this examination
(Cross off irrelevant words)

.....
Signature and the official stamp of the
Head of department

Date :
Name :
Designation :
Address :

Note :

1. This certificate should be signed only by the Head of Department or by a Staff Officer duly authorized to sign on his behalf. The officer issuing the certificate should satisfy himself that the contents of the certificate are correct in all aspects.
2. The application of any applicant who does not satisfy the required qualification should not be forwarded to the Central Provincial Public Service Commission