

**Terms of Reference for the Deputy Director/ Learning Resources – “CYBER CAMPUS” –  
Centre for Open and Distance Learning (CODL) – University of Colombo**

The Deputy Director/ Learning Resources position at “CYBER CAMPUS’ Centre for Open and Distance Learning (CODL), University of Colombo, Sri Lanka is a position for a period of 3 years. The following include the specific tasks/ responsibilities of the selected individual:

- a) The Division of Learning resources is responsible for designing, preparing, and placing online or print forms of the instructional material as learning resources for registered students. The Deputy Director functions under the guidance and direction of the Director/ CODL, and the Boards of Study shall operate through the Subject Groups, Course Coordinators, and Module Coordinators and facilitate the preparation of course material both in electronic and print modes. He will be responsible for managing the Learning Resource Centers within the CODL and periphery.