

"Colombo-2022-038" Vacancy Details

About

Announcement Number: Colombo-2022-038

Hiring Agency: Embassy Colombo

Position Title: Painter/Refinisher - Open to All Interested Applicants [Female/ Male]

Open Period: 09/09/2022 - 09/23/2022

Format MM/DD/YYYY

Vacancy Time Zone: GMT+5.5

Series/Grade: LE - 1210 4

Salary: USD \$371.41

Work Schedule: Full-time - 40 hours per week

Promotion Potential: LE-4

Duty Location(s): 1 Vacancy in

Colombo, CE

Telework Eligible: No

☎ 000-000-0000

✉ HRatPost@state.gov

Overview

Hiring Path: • Open to the public

Who May Apply/Clarification From the Agency: Open to: All interested applicants - All/or USEFMs, EFM or MOHs

LE staff salaries are denominated in U.S. Dollars and will be paid in Sri Lankan Rupees at the going rate of exchange each pay period. The official rate for August 29, 2022 is 1USD = 355LKR. This is a temporary revision and should not be assumed as an acquired right.

For USEFMs, FP-AA, Actual FP salary determined by Washington D.C.

Security Clearance Required: Public Trust - Background Investigation

Appointment Type: Permanent

Appointment Type Details: Indefinite subject to successful completion of probationary period

Marketing Statement: We encourage you to read and understand the Eight (8) Qualities of Overseas Employees before you apply.

Summary: The U.S. Mission in Colombo seeking eligible and qualified applicants for the position of the **Painter/Refinisher** in the **Facilities Management Office**.

Start date: Candidate must be able to begin working within a reasonable period of time upon receipt of agency authorization and/or clearances/certifications or their candidacy may end.

Supervisory Position: No

Relocation Expenses Reimbursed: No

Occasional Travel

Travel Required: Will drive a light truck for the transport of equipment, supplies and materials to the recreation center and American center.

Duties

Job Overview: The incumbent is employed as journeyman level painter/re-finisher to carry out skilled scheduled and unscheduled preventative maintenance painting and preservation of interior walls, soffits, metal structures, and exterior facades for the functional/office buildings and other associated office buildings of the New Embassy Compound (NEC).

Major Duties and Responsibilities:

1. Perform Routine & Maintenance Painting - 30%

a) Performs routine and preventative maintenance painting and preservation of interior walls, soffits and exterior facades and roof gutters - 30%

b) Responds to scheduled, unscheduled and preventive maintenance work orders generated by the Global Maintenance Management System (GMMS) - 20%

c) Duties consist of preparing all types of surfaces, including metal, wood, and masonry surface, for painting by sanding, filling and priming. Must be proficient at installing and repairing drywall/plasterboard, including taping joints and surface skimming to a professional finish -15%

d) Assists with monitoring the work of painting contractors, as delegated, and provides feedback to the Maintenance Supervisor and/or the Facility Maintenance Supervisor on the contractor's quality of work - 10%

e) Performs regular checks for consumable material usage. Liaises with GSO store clerks to monitor materials inventories for reorder of items when low stock levels are reached. Ensures proper use of time, tools and materials and that the work areas are kept clean and safe -10%

f) Will drive a light truck for the transport of equipment, supplies and materials to the recreation center and American center - 5%

2. Other Assigned Duties - 10%

a) Other assigned duties are to support post activities including relocations, emergency actions, escorting, special Embassy CLOA organized functions, and monitoring on site. The incumbent may be required to assist other Facility Management Locally Employed (LE) staff and other shops as part of the maintenance team efforts on special assignments - 10%

Qualifications and Evaluations

Requirements: **EXPERIENCE:** A minimum of three (3) year's experience working as a journey-level Painter/Refinisher in the repair and maintenance of commercial or industrial building facilities is required - **Candidates must attach copies of relevant service/work experience certificates.**

LANGUAGE PROFICIENCY:

2) Sinhala and/or Tamil level III (Good working knowledge) Reading/Writing/Speaking is required.

JOB KNOWLEDGE: Must have a thorough knowledge of paints, solvents, and paint additives to include mixing paints to achieve desired results as required. Must be able to select the appropriate product choice for a multitude of different environments applied to a multitude of materials. Must have excellent knowledge of all types of finishes including plastering, paint, and specialty finishes. Must have knowledge of construction techniques and workplace safety, personal protective equipment (PPE) - how and when to use it.

SKILLS AND ABILITIES: Ability to work in tight or enclosed spaces, high and temperature extremes, indoor or outdoor conditions. Must hold a valid Class "B" Driver's license (formerly C, C1) with a clean driving record - **Candidate must attach copy of relevant driver's license (both sides).**

Education Requirements: Completion of Primary education with attempted G.C.E (O/L) [candidate must have sat for all or at least 50% of required subjects] **Candidates must attach copies of relevant educational certificates.**

Evaluations: Language : English level II language proficiency will be tested
Skill and Abilities : Safe driving skills will be tested.

Qualifications: All applicants under consideration will be required to pass medical and security certifications.

Benefits and Other Info

Benefits:

Agency Benefits: Locally Employed Staff, including Members of Household (MOHs), and Third-Country Nationals (TCNs), working at the U.S. Mission may receive a compensation package that may include health, separation, and other benefits.

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For EFMs, benefits should be discussed with the Human Resources Office.

Other Information: EQUAL EMPLOYMENT OPPORTUNITY (EEO): The U.S. Mission provided equal opportunity and fair and equitable treatment in employment.

For the current COVID-19 Requirements please visit the following link.

HIRING PREFERENCE SELECTION PROCESS: Applicants in the following hiring preference categories are extended a hiring preference in the order listed below. Therefore, it is essential that these applicants accurately describe their status on the application. Failure to do so may result in a determination that the applicant is not eligible for a hiring preference.

HIRING PREFERENCE ORDER:

1. AEFM / USEFM who is a preference-eligible U.S. Veteran*
2. AEFM / USEFM
3. FS on LWOP and CS with reemployment rights **

* IMPORTANT: Applicants who claim status as a preference-eligible U.S. Veteran must submit a copy of their most recent DD-214 (Release or Discharge from Active Duty), Letter from Veterans' Affairs which indicates the present existence of a service-connected disability dated within the past six months, equivalent documentation, or certification. A "certification" is any written document from the armed forces that certifies the service member is expected to be discharged or released from active duty service in the armed forces under honorable conditions within 120 days after the certification is submitted by the applicant. The certification letter should be on letterhead of the appropriate branch of the service and contain (1) the military service dates including the expected discharge or release date; and (2) the character of discharge.

** This level of preference applies to all Foreign Service employees on LWOP and CS with re-employment rights back to their agency.

For more information (i.e., what is an EFM, USEFM, AEFM, MOH, etc.?) and for additional employment considerations, please visit the following link.

How to Apply

How to Apply: All candidates must be able to obtain and hold a Local Security certification clearance.

For more information on how to apply visit the Mission website:<https://lk.usembassy.gov/embassy/jobs/>.

Required Documents: To qualify based on education, you MUST submit the requested degree and / or transcripts as verification of educational requirements. Failure to provide requested information, or the information is insufficient to verify eligibility, may result in disqualification for this announcement.

All Applicants:

Applicants must submit the following documents to the HRatPost@state.gov email address:

- High School Diploma (Relevant education certificate)
- Driver's License (Both side)
- Other Document 1 (Relevant Service/Work Experience Certificates)
- Other Document 2 (Relevant Service/Work Experience Certificates)

Next Steps:

Applicants who are invited to take a language or skills test, or who are selected for an interview will be contacted via email.

Due to high volume of application received, we will contact applicants who are being considered.

Thank you for your application and your interest in working at the U.S. Mission in Colombo.