

## Junior Executive - Cards Projects & Analytics

## **Card Centre**

## You should ideally;

- have passed the GCE O/L with credit passes for English and Mathematics and 3 passes at GCE A/L main subjects (excluding General English)
- possess full / part professional qualification acceptable to the Bank will be an added advantage
- possess at least 08 years' experience in a bank / financial institution with experience / exposure to credit cards and financial analysis
- possess a good knowledge on card products
- have a good proficiency in MS Excel and analytics
- possess good communication and interpersonal skills

## You will be responsible for

- managing the Travel Insurance and Lounge Access programmes
- generating cross sell bases from other products to drive acquisitions
- preparing and circulating management information (MI) relating to the cards business on a daily, weekly
  and monthly basis
- preparing and maintaining MI's on card income and loss statements
- preparing incentive payments on a monthly basis
- preparing card spend related MIS and bringing-out new initiative to improve consumer spend on the cards
- ensuring all MI's are maintained according to compliance reporting requirements

As a bank, we are an equal opportunity employer, committed to promoting an inclusive environment and diverse environment. Recruitment to the Bank is based solely on merit and competency for the job role irrespective of other characteristics that make our employees unique.

Any form of canvassing is discouraged. Correspondence will only be with the short-listed candidates.

Please apply via <a href="https://dfccjobportal.peopleshr.com">https://dfccjobportal.peopleshr.com</a> by completing the online application form and submitting the same on or before 02 October 2022.

Senior Vice President (Human Resources)
DFCC Bank PLC, 73/5, Galle Road, Colombo 03



