



SENIOR ACCOUNTS ASSISTANTS

The Job

- Prepare and submit monthly management accounts for Branches/SBUs.
- Review management accounts variances and ensure accuracy.
- Prepare periodical financial statements for publication.
- Prepare periodical reports for regulator.
- Maintain the Bank's general ledger.
- Coordination with branch/SBU's, Internal and External Auditors and regulators.
- Updating relevant policy documents.
- Processing relevant general entries to the core banking system.
- Carry-out General Ledger reconciliation (Eg; Debenture interest & capital payable)
- IFRS computations (ECL, Fair Value, EIR, etc..) for reporting.
- Prepare dashboards and other reports for management meetings.

The Person

- Minimum of 5 years experience in Finance or Auditing.
- Full Qualification in CA / CIMA / CMA / ACCA or a Bachelor's Degree in Finance.
- Strong analytical, technical and interpersonal skills.
- Excellent written and verbal communication skills.

Applicants are invited to log on to www.seylan.lk and upload the updated CV along with a recently taken photograph or forward the CV to careers@seylan.lk within 07 days of this advertisement

**Deputy General Manager – Human Resources
Seylan Bank PLC**



www.seylan.lk



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Brand Finance Rating: "A+"; Fitch Rating: A-(lka), Co.Reg. No : PC9

v Bank is a licensed commercial bank supervised by the Central Bank of Sri Lanka.

 **SEYLAN**
BANK PLC

The bank with a heart