

BUILD YOUR CAREER WITH CARGILLS BANK



ASSISTANT MANAGER – FINANCE

KEY RESPONSIBILITIES

- ✓ Responsible for the Bank's Financial Accounting, Monitoring and Reporting process
- ✓ Preparation of timely and accurate monthly financial reports in adherence to SLFRS, CBSL Guidelines, etc.
- ✓ Preparation of the monthly performance review and related reports for management meetings
- ✓ Preparation of interim financial statements for publication purposes
- ✓ Preparation of Annual financial statements and overall responsibility for coordinating and concluding the statutory audit and the Annual Report
- ✓ Maintaining the Bank's General Ledger and the chart of account including GL reconciliations
- ✓ Updating the relevant policy documentation on financial reporting and adherence to same

EXPERIENCE & QUALIFICATIONS

- ✓ Full qualification in accounting such as ACA/CIMA/ACCA
- ✓ Minimum 2 years of post-qualification experience
- ✓ Exposure to audits of financial institutions would be a distinct advantage
- ✓ Attention to detail and a high degree of analytical and problem-solving skills
- ✓ High level of computer literacy
- ✓ Willingness to work long hours and ability meet strict deadlines
- ✓ Good time management skills and ability to prioritize
- ✓ Result oriented positive personality with excellent communication and presentation skills

EXECUTIVE – FINANCE

KEY RESPONSIBILITIES

- ✓ Assisting in the preparation of monthly and other periodic financial reports for MIS and publication purposes
- ✓ Assisting in the preparation of Annual Report and completion of the statutory audit
- ✓ Performing IFRS computations including individual and collective impairment for reporting
- ✓ Undertaking variance analyses and ensuring accuracy of reporting
- ✓ Processing relevant journal entries in the core banking system
- ✓ Performing General Ledger reconciliations
- ✓ Liaising with internal and external auditors and regulators

EXPERIENCE & QUALIFICATIONS

- ✓ Full/part qualification in accounting such as ACA/CIMA/ACCA or a Degree in Finance/ Accounting
- ✓ Minimum 3 years of experience in the field of finance or auditing
- ✓ Thorough analytical and technical skills with a flair for numbers
- ✓ High level of computer literacy and proficiency in MS Office
- ✓ Willingness to work long hours and ability meet strict deadlines
- ✓ Result oriented positive personality with good communication skills

Interested candidates are invited to forward their CVs to career@cargillsbank.com mentioning the post applied for, in the subject line of the email on or before **28th August 2022**.

Head of Human Resources
Cargills Bank Limited
No. 696, Galle Road, Colombo 03.

Log In to: www.cargillsbank.com

 **CargillsBank**
BANKING ON THE HUMAN SPIRIT